

City Council Workshop
Wednesday, August 5, 2009 3:00 PM
Civic Center 105 N. 31st Street

Present:

Mayor William A. Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Gary Woodham

Also Present:

Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Chief Brad Hall, DPS

Not Present:

Councilman Robert Ginsberg; Troy Williams, PW Director

Mayor Cathey called the workshop to order at 3:00 p.m.

1. Discussion of FY 2009/2010 General Fund Budget

Mr. Hubbard reviewed the City's method of calculating ad valorem revenues for the coming year.

Updates to the proposed General Fund Budget were reviewed. Discussion ensued.

Council discussed the budget changes proposed by the Police Department.

2. Discussion of FY2009/2010 Enterprise Fund Budget

Mr. Hubbard reviewed the proposed Enterprise Fund Budget.

Discussion ensued concerning the funds budgeted for water well research within the City.

Council discussed the sewer department revenues and expenses.

Discussion of the proposed Enterprise Fund Budget continued.

3. Miscellaneous

There were no miscellaneous items.

Mr. Mullen made a motion to adjourn the workshop. Mr. Dale seconded the motion. All were in favor.

The workshop adjourned at 3:59 p.m.

City Council Workshop
Wednesday, August 5, 2009 3:00 PM

City of Mexico Beach

By: 

Mayor William A. Cathey

Attest: 

Deborah A. McLeod

**City Council Pre-Agenda Workshop
Wednesday, August 5, 2009 4:00 PM
Civic Center 105 N. 31st Street**

Present:

**Mayor William Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Gary Woodham**

Also Present:

**Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Chief Brad Hall, DPS**

Not Present:

Councilman Robert Ginsberg; Troy Williams, P. W. Director

Mayor Cathey called the workshop to order at 4:05 p.m.

1. Discussion of Planning & Zoning Board Recommendations

- Request for Variance – 52 Highway 98
- Request for Variance – 111 First Street
- Request for Variance – 117 41st Street
- 607 Florida Avenue

Mr. Hubbard reviewed the recommendations of the Planning & Zoning Board concerning the requests. Discussion ensued.

2. Discussion of Ordinance No. 568 – Adopting the LDR

Mr. Hubbard stated that this Ordinance will be on the Agenda for First Reading at the August Regular Meeting. Discussion ensued.

Mayor Cathey requested that Council review the final language of the document before the first reading for adoption.

An agreement was reached to table the first reading until Council has been given an opportunity to review the updated LDR.

3. Discussion of Engineering Services, Sidewalk Master Plan Phase II

Mr. Hubbard stated that the City has received the proposal from Preble-Rish Inc. for sidewalk improvements from 15th Street to 5th Street. Discussion ensued.

**City Council Pre-Agenda Workshop
Wednesday, August 5, 2009 4:00 PM**

4. Discussion of Payment for MBARA Grant

Mr. Hubbard commented that since the City of Mexico Beach is the permit holder and is listed as the applicant on the reef projects, the City is required to pay the invoices. The Florida Fish and Wildlife Conservation Commission will then reimburse the City. Discussion ensued.

5. Discussion of Boat Ramp Lease

Council discussed the boat ramp lease, agreeing not to take any action until a modified copy of the lease is received.

6. Review of Draft Agenda

Council reviewed the draft agenda for the City Council Regular Meeting scheduled for August 11, 2009.

Council requested an executive summary of the changes which are being made to the LDR. Discussion ensued.

7. Miscellaneous

Mr. Hubbard commented on Amendment 3 to the DEP Funding Agreement which is on the agenda for the Special Meeting immediately following this workshop. Discussion ensued.

Mr. Woodham made a motion to adjourn the workshop. Mr. Mullen seconded the motion. All were in favor.

The workshop adjourned at 4:46 p.m.


City of Mexico Beach

By:



Mayor William A. Cathey

Attest:



Deborah A. McLeod

**City Council Special Meeting
Wednesday, August 5, 2009
Immediately Following City Council Pre-Agenda Workshop
Civic Center 105 N. 31st Street**

Present:

**Mayor William Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Gary Woodham**

Also Present:

**Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Chief Brad Hall, DPS**

Not Present:

Councilman Robert Ginsberg; Troy Williams, P. W. Director

Mayor Cathey called the special meeting to order at 4:46 p.m.

1. Approval of Amendment 3 to DEP Funding Agreement

Mr. Mullen made a motion to approve Amendment 3 to DEP Funding Agreement. Mr. Dale seconded the motion. All were in favor; the motion carried 4-0.

2. Approval of Payment for MBARA Grant

Mr. Dale made a motion to approve the payment of the MBARA grant for \$80,000. Mr. Mullen seconded the motion.

Mayor Cathey stated that \$60,000 is from the City and \$20,000 from MBARA.

The motion carried 4-0.

3. Miscellaneous

Mayor Cathey stated that he recently met with FDOT concerning the proposed sidewalk from 15th to 5th Streets. Discussion ensued.

Council discussed the schedule of budget meetings.

Council discussed the upcoming Florida League of Cities Annual Conference.

Mr. Woodham made a motion to adjourn the special meeting. Mr. Dale seconded the motion. All were in favor.

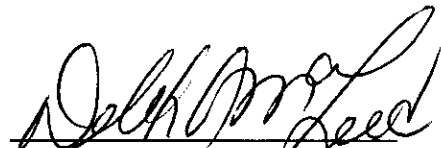
**City Council Special Meeting
Wednesday, August 5, 2009
Immediately Following City Council Workshop**

The meeting adjourned at 6:02 p.m.

City of Mexico Beach

By: 

Mayor William A. Cathey

Attest: 

Deborah A. McLeod

**City Council Regular Meeting
Tuesday, August 11, 2009 7:00 PM
Civic Center 105 N. 31st Street**

Present:

**Mayor William Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Robert Ginsberg**

Also Present:

**Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Chief Brad Hall, DPS**

Not Present:

Councilman Gary Woodham; Troy Williams, P. W. Director; Paul Komarek, City Attorney

CALL TO ORDER

Mayor Cathey called the meeting to order at 7:00 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL:

Mr. Dale, present; Mr. Mullen, present; Mayor Cathey, present; Mr. Ginsberg, present

MAYOR'S COMMENT

Mayor Cathey had no comments.

COUNCIL COMMENTS

Mr. Ginsberg commented that the quarterly Bay County Florida League of Cities dinner will be held at Toucan's on Monday, September 14, 2009.

CITIZEN COMMENTS

There were no citizen comments.

**City Council Regular Meeting
Tuesday, August 11, 2009 7:00 PM**

CONSENT AGENDA

Minutes

- *Pre-Agenda Workshop, July 8, 2009
- *Special Meeting, July 8, 2009
- *Workshop, July 14, 2009
- *Regular Meeting, July 14, 2009
- *Workshop, July 28, 2009
- *Workshop, July 28, 2009
- *Special Meeting, July 28, 2009

(Items denoted by * are on consent agenda and will be considered simultaneously by the Mayor and Council.)

Motion to approve Consent Agenda

Mr. Ginsberg made a motion to approve the Consent Agenda. Mr. Dale seconded the motion. All were in favor. The motion carried 4-0.

SCHEDULED APPEARANCES

1. CDC

Mr. Mullen reminded the citizens and visitors that the concerts in the park will be held every Thursday night at Sunset Park.

2. Preble-Rish – Update on various projects

Chris Forehand addressed Council concerning various projects. Discussion ensued.

PLANNING AND ZONING

1. Request for Variance – 52 Highway 98 – (Residential Low Density) – Janie S. McLure/Kendall Reeves **(Planning and Zoning voted 5-0 to approve.)**

Mr. Hubbard stated that the work being done at this location has not required a permit up to this point and that it was discussed at the Pre-Agenda Workshop whether or not a variance is required.

Mr. Mullen made a motion to approve the request. Mr. Dale seconded the motion. All were in favor; the motion carried 4-0.

**City Council Regular Meeting
Tuesday, August 11, 2009 7:00 PM**

2. Request for Variance – 117 41st Street – (Tourist Residential) – Al Collins
(Planning and Zoning voted 4-1 to approve.)

Mr. Hubbard commented that this structure is non-conforming due to the deck infringement in the front setback. The request is to allow the owner to build a roof over the deck. Discussion ensued.

Mr. Mullen made a motion to approve the request. Mr. Ginsberg seconded the motion. All were in favor; the motion carried 4-0.

3. Request for Variance – 607 Florida Avenue – (Residential General) – Ray and Kathy Little **(Planning and Zoning voted 5-0 to deny.)**

Mayor Cathey stated that technically this issue should be decided by the Special Master. Discussion ensued.

Mr. Dale made a motion to table this and forward it to the Special Master when a Special Master has been appointed. Mr. Ginsberg seconded the motion. All were in favor; the motion carried 4-0.

Discussion of the duties of a Special Master ensued.

ORDINANCES

1st Reading

ORDINANCE NO. 570 – AN ORDINANCE AMENDING ORDINANCE NO. 536, SECTION 2, DEFINING UTILITY TAX REVENUE, REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH, AND ESTABLISHING AN EFFECTIVE DATE.

- a. Motion to read Ordinance No. 570 by title only.

Mr. Ginsberg made a motion to read Ordinance No. 570 by title only. Mr. Dale seconded the motion. All were in favor; the motion carried 4-0.

Mr. Hubbard explained that this Ordinance more specifically defines what is included in the Utility Tax category. He then read Ordinance No. 570 by title only.

Discussion ensued.

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2nd Reading

ORDINANCE NO. 569 – AN ORDINANCE FOR THE CITY OF MEXICO BEACH, FLORIDA; REPEALING ORDINANCE 516; CREATING ARTICLE 7, TRAFFIC CODE, CHAPTER 70, GOLF CARTS, IN THE CODE OF ORDINANCES; PROVIDING FOR DEFINITIONS, RESTRICTIONS, AUTHORIZATION, HOURS OF OPERATION, COMPLIANCE WITH TRAFFIC LAWS, AND REGISTRATION; PROVIDING FOR CODIFICATION, CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

- a. Motion to read Ordinance No. 569 by title only.

Mr. Dale made a motion to read Ordinance No. 569 by title only. Mr. Mullen seconded the motion. All were in favor.

Mr. Hubbard gave a brief explanation of the Ordinance and read Ordinance No. 569 by title only.

- b. Motion to adopt Ordinance No. 569.

Mr. Mullen made a motion to adopt Ordinance No. 569. Mr. Ginsberg seconded the motion. All were in favor; the motion carried 4-0.

OTHER BUSINESS

1. Approval of Proposal for Engineering Services – Sidewalk Master Plan Phase II

Mayor Cathey stated that Phase II includes the construction of sidewalks from 15th Street to 5th Street. Discussion ensued.

Mr. Dale made a motion to award for the engineering services for the Sidewalk Master Plan Phase II to Preble-Rish for \$3,975.00. Mr. Mullen seconded the motion. The motion carried 4-0.

**City Council Regular Meeting
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2. Miscellaneous

Mr. Mullen commented that the Special Events Committee has discussed hanging a banner across Highway 98 for the upcoming Art and Wine Festival, and he would like to know if Council will have any objections. Discussion ensued.

DEPARTMENT REPORTS AND ACTIONS

Department of Public Safety – Chief Brad Hall

Chief Brad Hall reported on the activities of the Department of Public Safety for the month of July, 2009. Discussion ensued.

Mayor Cathey stated that he feels that now is the time to discuss how fireworks should be handled within the City. Discussion ensued.

Council decided to add this item to the next workshop agenda.

Department of Public Works – Troy Williams

Mr. Williams was absent. Mr. Hubbard reported on the activities of the Public Works Department for the month of July. Discussion ensued.

City Clerk – Debbie McLeod

Mrs. McLeod had no report.

City Administrator – Chris Hubbard

Mr. Hubbard reported on activities in the City during July.

Mayor Cathey requested an update of the status of the Executive Summary of the proposed changes to the LDR. Mr. Hubbard responded that it will be ready by the end of the week. Discussion ensued.

Mr. Ginsberg questioned whether any City employees were able to attend the Bay Solutions customer service seminar. Mr. Hubbard responded that two employees did attend and had given very good feedback.

**City Council Regular Meeting
Tuesday, August 11, 2009 7:00 PM**

ANNOUNCEMENTS

Mrs. McLeod stated that the first public hearing for the budget will be held September 16, 2009 at 5:03 p.m.

The City Council meeting schedule was discussed.

ADJOURNMENT

Mr. Ginsberg made a motion to adjourn the meeting. Mr. Mullen seconded the motion. All were in favor.

The meeting adjourned at 7:40 p.m.


City of Mexico Beach

By:



Mayor William A. Cathey

Attest:



Deborah A. McLeod, City Clerk

**City Council Special Meeting
Monday, August 17, 2009, 4:00 p.m.
Civic Center 105 N. 31st Street**

Present:

**Mayor William A. Cathey
Councilman Curtis Dale
Councilman Gary Woodham
Councilman Robert Ginsberg**

Also Present:

**Deborah McLeod, City Clerk
Jay Jecha, Code Enforcement**

Not Present:

**Councilman Jack Mullen; Chris Hubbard, City Administrator; Troy Williams,
Public Works Director; Brad Hall, DPS Chief**

The special meeting was called to order at 4:04 p.m. by Mayor Cathey.

1. Discussion of Resolution 2009-11 – Funding for FDEP Vehicular Sand Bypass Project

Ms. McLeod stated that this resolution allowed for an extension of funding through July 31, 2010 and provided for a 50% reimbursement from FDEP.

**Mr. Woodham made a motion to read Resolution 2009-11 by title only.
Mr. Dale seconded the motion. All were in favor.**

Ms. McLeod read Resolution 2009-11 by title only.

Mr. Woodham made a motion to adopt Resolution 2009-11. Mr. Dale seconded the motion.

The motion carried 4-0.

2. Discussion of Funding Pier Extension

Mayor Cathey stated that Gena Johnson with Preble Rish was present and that there had been a meeting to discuss completing the pier extension the full 252' with a 16' wide tee at the end. The cost savings for doing the project all at once and closing the pier once would be beneficial to the City.

Ms. McLeod discussed the funding for the extension.

**City Council Special Meeting
Monday, August 17, 2009, 4:00 p.m.**

Mr. Woodham made a motion to approve Option 4 for extending the pier 252' with a 16' tee. Mr. Dale seconded the motion. All were in favor; the motion carried 4-0.

3. Miscellaneous

Mayor Cathey discussed a meeting held at City Hall with the St. Joe Company regarding the boat ramp lease. Language on pages 4, 7, 9 and 31 were satisfactorily changed. All were in agreement. Mayor Cathey stated that when the legal description of the property was attached, the new lease would be presented to Council for approval.

Mayor Cathey discussed the need for the City to have room for expansion for City offices in the future and that an opportunity had presented itself for this. Mayor Cathey stated that the Catholic Church on 15th Street was for sale which included 4 acres of land and a large building. All agreed to explore any funding options and potential purchase of the property. Each member will review the property and building on their own and will discuss further in the future.

Councilman Woodham stated that he would be absent for the meeting on August 25, 2009.

Councilman Woodham discussed the unfinished condominium located on Highway 98 and City options for cleaning it up. Jay Jecha was instructed to discuss this issue with Chris Hubbard, City Administrator upon his return.

Mr. Dale made a motion to adjourn the meeting. Mr. Woodham seconded the motion. All were in favor.

The meeting adjourned at 4:50 p.m.

City of Mexico Beach

By: _____

Mayor William A. Cathey

Attest: _____

Deborah A. McLeod, City Clerk

**City Council Workshop
Tuesday, August 25, 2009 4:00 PM
Civic Center 105 N. 31st Street**

Present:

**Mayor William A. Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Robert Ginsberg**

Also Present:

**Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Troy Williams, PW Director**

Not Present:

Councilman Gary Woodham; Chief Brad Hall, DPS

Mayor Cathey called the workshop to order at 4:08 p.m.

1. Discussion of Letter to Bank

Mr. Hubbard stated that he has composed a letter to BankTrust concerning the status of Gulf Villa. Discussion ensued.

Mayor Cathey stated that he feels the letter should be more of a request for information concerning future plans for the building. Discussion continued.

2. Discussion of LDR Executive Summary

Mr. Hubbard stated that he has prepared an Executive Summary of the major changes which have been discussed by Council. Discussion ensued.

Mayor Cathey requested that location of the changes within the LDR be referenced in the Executive Summary.

Discussion of allowing commercial parking lots on residentially zoned property took place.

Council discussed buffer requirements between Commercial and Residential properties.

Mayor Cathey requested that copies of this section of the LDR be made and distributed to Council for further review.

3. Discussion Regarding the Purchase of Property

Mayor Cathey commented that the owner of the ten-acre plot of land at the corner of Highway 386 and 15th Street has inquired whether the City would be interested in purchasing the property. Discussion ensued.

City Council Workshop
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Council discussed the option of purchase of the Catholic Church property on 15th Street.

This item will be on the Regular Meeting agenda for September for approval to submit an offer for the property. Discussion continued.

4. Discussion of July 4th "Safe Zones"

Council discussed the possibility of establishing zones which would prohibit fireworks during the July 4th celebration.

5. Discussion of FY 2009/2010 Budget – Sanitation Department

Mr. Hubbard stated that a \$1 per month increase has been proposed in the FY 2009/2010 budget based on a state increase. He continued that Bay County has proposed raising the tipping fee by \$7.20 per ton in January. Discussion ensued.

Council discussed the recycling program in the City.

6. Miscellaneous

Mr. Mullen commented that the CDC has had preliminary work done for landscaping and is requesting Council's input concerning adding additional parking. Discussion ensued.

Mr. Hubbard stated that the City has received correspondence from Charles A. Costin of Costin and Costin Law Office concerning the Estate of Larry Pat McFadden regarding riparian rights. He commented that he has drafted a response to Mr. Costin. Discussion ensued.

After more research has been conducted concerning the deed for the property, the information will be sent to the City's attorney, Paul Komarek, for review.

Mayor Cathey questioned the status of the change order for the pier extension. Mr. Hubbard responded that no additional information has been received from Preble-Rish. Discussion ensued.

Mayor Cathey commented that the boat ramp lease will be forthcoming in a few days, and the St. Joe Company will get bids out for the project by the first of next week.

**City Council Workshop
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Mayor Cathey questioned the status of the dirt at the spoil site. Mr. Williams responded that it is steadily being hauled out. Discussion ensued.

Mayor Cathey stated that the boat ramp plans will be shared at the MBARA Captain's Party at the El Governor Friday. He continued that the pier extension and the east jetty wall will also be mentioned.

Mr. Ginsberg made a motion to adjourn the workshop. Mr. Dale seconded the motion. All were in favor.

The workshop adjourned at 6:08 p.m.

City of Mexico Beach

By: 
Mayor William A. Cathey

Attest: 
Deborah A. McLeod