

City Council Workshop
Tuesday, January 26, 2010 4:00 PM
Civic Center 105 N. 31st Street

Present:

Mayor William A. Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Gary Woodham
Councilman Robert Ginsberg

Also Present:

Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Chief Brad Hall, DPS
Troy Williams, P. W. Director

Mayor Cathey called the workshop to order at 4:00 p.m.

1. Discussion of Lot Split Language and Additional Definitions for the Land Development Regulations

Mr. Hubbard stated that he is providing information to Council for review and will bring this issue up before Planning and Zoning at their next meeting for input. Discussion ensued.

2. Discussion Regarding the IMS Dredge

Mr. Hubbard reported to Council on his pursuit of a plan of action for selling the small dredge. He commented that a potential buyer has been located in Nebraska. Discussion ensued.

3. Discussion Regarding the Temporary "United We Fish" Signs

Mr. Hubbard stated that the signs were allowed in the City with the understanding that they would be temporary.

Chip Blackburn addressed Council requesting that the signs be allowed to remain until after February 24, 2010. Discussion ensued.

Council made a decision to allow the signs to remain until the end of February in support of the local fishing industry.

4. Discussion Regarding Support for the Sherman Avenue Post Office

Mr. Hubbard stated that the City has received a request for a letter of support from the Council concerning the services of the Sherman Avenue Post Office. Discussion ensued.

Council decided against sending correspondence at this time.

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5. Discussion Regarding the City Requiring Performance Bonds for Private Projects

Mr. Hubbard stated that he has researched this issue and has provided information to Council which he received from the city of Carrabelle. Discussion ensued.

6. Discussion Regarding Mexico Beach Trolley Service

Mr. Ginsberg commented that he has been working for some time to help to establish a trolley service between Mexico Beach and Panama City. He continued that another route being discussed would provide service between Mexico Beach and Piggly Wiggly in Port St. Joe. He introduced Alan Gray with the Bay County Transportation Board who addressed Council and the audience concerning the opportunity for service and funding. Discussion ensued.

Mayor Cathey commented that he feels the proposed plan to provide service between Mexico Beach and Port St. Joe would use taxpayer dollars to provide transportation to take visitors out of Mexico Beach at the busiest times during tourist season and would not be supported by Mexico Beach businesses. Discussion continued.

7. Discussion Regarding the Upcoming Vacant Council Seat

Mr. Hubbard stated that this meeting will be Mr. Dale's last meeting as an elected official with the City. Discussion took place concerning the process to be followed for anyone interested in being appointed to the vacancy.

Council agreed to appointment the Group 2 replacement at the February regular Council meeting.

On behalf of the Council and the citizens, Mayor Cathey expressed concern and sorrow for Mr. Dale's resignation from Council under his current circumstances and presented Mr. Dale with his name plate as a gift from the Council and City.

8. Miscellaneous

Mr. Ginsberg commented on his and the Mayor's participation at recent meetings in support of the local "United We Fish" effort and presented a draft Resolution to be considered by Council.

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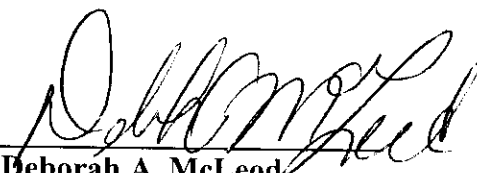
Mayor Cathey commented on the remarks made by Mr. Ginsberg at the December 28, 2009 Special Meeting concerning the time and circumstances of the meeting. Discussion ensued.

Mr. Woodham made a motion to adjourn the workshop. Mr. Dale seconded the motion. All were in favor.

The workshop adjourned at 5:35 p.m.

City of Mexico Beach

By: 
Mayor William A. Cathey

Attest: 
Deborah A. McLeod

**City Council Regular Meeting
Tuesday, January 12, 2010 7:00 PM
Civic Center 105 N. 31st Street**

Present:

**Mayor William Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Gary Woodham
Councilman Robert Ginsberg**

Also Present:

**Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Chief Brad Hall, DPS
Troy Williams, P. W. Director**

Not Present:

Attorney Paul Komarek

CALL TO ORDER

Mayor Cathey called the meeting to order at 7:00 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL:

Mr. Dale, present; Mr. Mullen, present; Mayor Cathey, present; Mr. Woodham, present; Mr. Ginsberg, present

MAYOR'S COMMENT

Mayor Cathey commented that he would like to thank the owners of El Governor for the beautiful Christmas decorations at Sunset Park.

COUNCIL COMMENTS

Mr. Dale commented that he has also heard many compliments from locals and travelers concerning the decorations.

Mr. Ginsberg commented on the City employee Christmas party and the Bay County Florida League of Cities Christmas party. He also reported that the Northwest Florida League of Cities will be holding a training session on January 21, 2010 to prepare for the upcoming Senate session in Tallahassee.

CITIZEN COMMENTS

There were no citizen comments.

**City Council Regular Meeting
Tuesday, January 12, 2010 7:00 PM**

CONSENT AGENDA

Minutes

- *Pre-Agenda Workshop, December 2, 2009
- *Regular Meeting, December 8, 2009
- *Special Meeting, December 28, 2009

(Items denoted by * are on consent agenda and will be considered simultaneously by the Mayor and Council.)

Motion to approve Consent Agenda

Mr. Woodham made a motion to approve the Consent Agenda. Mr. Dale seconded the motion. All were in favor. The motion carried 5-0.

PRESENTATION

Mayor Cathey stated that the pavilions at Canal Park have recently been renovated compliments of Jimmy Hambrick, Hambrick Construction. On behalf of the City Council and the citizens of Mexico Beach, Mayor Cathey presented a community service award plaque to Mr. Hambrick.

SCHEDULED APPEARANCES

1. CDC

Mr. Mullen reported that the annual Gumbo Festival will be held this year on February 13, 2010 at Sunset Park. He continued that a trip to Biloxi for the snowbirds is in the planning stages, along with the annual snowbird luncheon and some other trips.

2. Preble-Rish – Update on various projects

Chris Forehand, Preble-Rish, updated Council on various projects. Discussion ensued.

PLANNING AND ZONING

1. Discussion of appointment of Bill McGlothlin to Planning and Zoning Board Post 2 (**Planning and Zoning voted 5-0 to recommend Mr. McGlothlin for Post 2.**)

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Mr. Hubbard commented that two Post seats on the Planning and Zoning Board became vacant, and Mr. McGlothlin has requested to be appointed. The Planning and Zoning Board voted 5-0 to recommend Mr. McGlothlin.

Mr. Mullen made a motion to appoint Mr. McGlothlin to a permanent position on the Planning and Zoning Board. Mr. Ginsberg seconded the motion.

Roll Call of Council:

Mr. Dale, yea; Mr. Mullen, yea; Mayor Cathey, yea; Mr. Woodham, yea; Mr. Ginsberg, yea

Mr. Hubbard stated that with Mr. McGlothlin's appointment, the Planning and Zoning Board still has one vacant seat, and both Alternate positions are open.

2. Application for Replat – 209 Water Drive, Lots 5 and 6 (**Planning and Zoning voted 5-0 to approve.**)

Mr. Hubbard commented that originally there were two lots at this address, but they were combined into one. The new owner is now requesting to remove two additions to the home in order to make the home conforming and replat the property into two lots once again.

Brian Cathey, Cathey Construction and Development, representing the property owner Mr. Ellis Smith, addressed Council. He stated that the intent of the request is to replat the lot, demolish the two additions, and make the home a conforming structure. Discussion ensued.

Mr. Mullen made a motion that the replat be approved. Mr. Dale seconded the motion.

Joe Bush, 310 Highway 98, stated that this replat will also create another building lot. Mr. Hubbard responded that the property was originally two lots, and the replat will return the property to two lots. Discussion ensued.

Roll Call of Council:

Mr. Dale, yea; Mr. Mullen, yea; Mayor Cathey, abstain; Mr. Woodham, yea; Mr. Ginsberg, yea

RESOLUTIONS

RESOLUTION 2010-01 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH FLORIDA FOR THE PURPOSE OF ESTABLISHING A GENERAL FUND RESERVE POLICY AND PROVIDING FOR AN EFFECTIVE DATE

Mrs. McLeod gave a brief history of the process involved in establishing the reserve account for the City.

Mayor Cathey commented that the reserve account has been a goal of this Council for four years and thanked the staff for their remarkable job in establishing the account.

- a. Motion to read Resolution 2010-01 by title only.

Mr. Dale made a motion to read Resolution 2010-01 by title only. Mr. Ginsberg seconded the motion. All were in favor.

Mr. Woodham commented that he would like to express his appreciation to Mr. Hubbard for his hard work in researching past projects in order to secure funds for the City.

Mr. Hubbard read Resolution 2010-01 by title only.

- b. Motion to adopt Resolution 2010-01.

Mr. Ginsberg made a motion to adopt Resolution 2010-01. Mr. Dale seconded the motion.

Chuck Guilford, resident of Mexico Beach, stated that he would like to applaud the City workers for their efforts in establishing the fund and questioned how these funds can be used. Mayor Cathey responded that this is truly a dedicated reserve fund for operational expenses during adverse conditions. Discussion ensued.

Roll Call of Council:

Mr. Dale, yea; Mr. Mullen, yea; Mayor Cathey, yea; Mr. Woodham, yea; Mr. Ginsberg, yea

OTHER BUSINESS

1. Approval of Expenditure of Funds for Dredge Maintenance

Mr. Hubbard stated that initially a total of \$15,000 was approved for dredge maintenance; however, that amount has been exceeded by \$1,462. He is seeking Council's approval for that amount, although there will be more expenses to be approved later.

Mr. Woodham made a motion to approve the expenditures. Mr. Mullen seconded the motion. All were in favor; the motion carried 5-0.

2. Miscellaneous

Mayor Cathey stated that a meeting was held today with Senator LeMieux concerning the fishing regulations under consideration. He commented that Mexico Beach was well represented at the meeting. Discussion ensued.

DEPARTMENT REPORTS AND ACTIONS

Department of Public Safety – Chief Brad Hall

Chief Brad Hall reported on the activities of the Department of Public Safety for the month of December. Discussion ensued concerning the format and content of the report supplied to Council.

Department of Public Works – Troy Williams

Mr. Williams reported on the activities of the Public Works Department for the month of December. Discussion ensued concerning the condition of the IMS dredge.

City Clerk – Debbie McLeod

Mrs. McLeod commented that the format for the financial statements has been changed in order to make it more user friendly. She then reported on the financial statements of the City.

City Administrator – Chris Hubbard

Mr. Hubbard reported on various activities in the City including the volunteer members of the "Master Gardener" class participating in the CDC landscaping, and the progress of the installation of the radio read water meters by City personnel. He also commented that

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he has contact information concerning the recently updated FEMA flood zone maps, which may have affected flood insurance requirements for residents. Discussion ensued.

ANNOUNCEMENTS

Mr. Dale announced that he is resigning his Group 2 City Council position effective January 31, 2010 due to family reasons and read his letter of resignation. Mayor Cathey stated that he and the entire Council would like to wish Mr. Dale the best. Discussion ensued concerning the procedure for filling the City Council vacancy.

Gary Gibbs, citizen of Mexico Beach, questioned the status of the unfinished townhouses on Highway 98. Mr. Hubbard stated that the owning bank is marketing the property and hopes to have a contract by mid-January. Discussion ensued.

Mr. Guilford offered his personal thanks to Mr. Dale for his service to the City through the years.

ADJOURNMENT

Mr. Woodham made a motion to adjourn the meeting. Mr. Dale seconded the motion. All were in favor.

The meeting adjourned at 7:56 p.m.

City of Mexico Beach

By: 
Mayor William A. Cathey

Attest: 
Deborah A. McLeod, City Clerk

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, W.A. CATHEY, hereby disclose that on 1-12, 2010:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, W. BRUCE CATHEY (SON);
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

REPORT REQUEST BY CATHEY CONSTRUCTION FOR A CLIENT.

2-2-10
Date Filed

W.A. Cathey
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

City Council Pre-Agenda Workshop
Wednesday, January 6, 2010 4:00 PM
Civic Center 105 N. 31st Street

Present:

Mayor William Cathey
Councilman Curtis Dale
Councilman Jack Mullen
Councilman Gary Woodham
Councilman Robert Ginsberg

Also Present:

Chris Hubbard, City Administrator
Deborah A. McLeod, City Clerk
Troy Williams, P. W. Director
Chief Brad Hall, DPS

Mayor Cathey called the workshop to order at 4:00 p.m.

1. Planning and Zoning Board Recommendations

Mr. Mullen updated Council on the recommendations of the Planning & Zoning Board. Discussion ensued.

2. Discussion Regarding Work on the Large Dredge

Mr. Hubbard stated that purchase of additional materials has been required in order to perform the necessary work on the dredge. He continued that this item will be on the agenda for the regular meeting for approval by Council. Discussion ensued.

3. Discussion Regarding Proposed Reserve Fund Policy

Mr. Hubbard stated that the City has been able to reach the goal of setting aside six months' reserves in an emergency fund. He continued that Resolution 2010-01 has been written to establish the General Fund Reserve Policy. Discussion ensued.

Council discussed the importance of informing the citizens of the purpose of the fund and how the funds were acquired.

4. Discussion Regarding Canal Park Pavilions

Mr. Hubbard commented that Jimmy Hambrick has done a wonderful job renovating the Canal Park pavilions, and he feels that Mr. Hambrick deserves public recognition. After discussion, Council decided to present Mr. Hambrick with a community service plaque at the regular meeting on Tuesday.

**City Council Pre-Agenda Workshop
Wednesday, January 6, 2010 4:00 PM**

5. Review of Draft Agenda

Council reviewed the draft agenda for the regular meeting.

Mr. Dale announced that he is resigning from his Council position effective January 31, 2010 due to personal family reasons. He read and presented a written resignation. Discussion followed.

6. Miscellaneous

Mr. Hubbard commented that the Sidewalk Project Phase II bid has been awarded to F & B Builders.

Mr. Hubbard reminded Council and the audience that the grass replanting at the canal will take place on Friday. Discussion ensued.

Mr. Hubbard commented that funding from FEMA for the beach berm, sea oats, and sand fencing has been set aside for the City for use during the following 30 months.

Council discussed the status of the pier extension and the west side wood wall.

Mr. Woodham recommended that a "Miscellaneous" item be removed from Special Meeting agendas.

Mr. Woodham responded to a comment made to him concerning Mr. Dale's and Mr. Mullen's absences from the December 28, 2009 Special Meeting.

Mayor Cathey commented on the importance of having a "Miscellaneous" item on agendas. Discussion ensued.

Mr. Woodham made a motion to adjourn the workshop. Mr. Dale seconded the motion. All were in favor.

The workshop adjourned at 5:02 p.m.

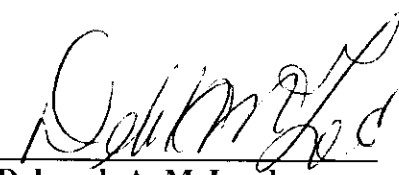
City of Mexico Beach

By:



Mayor William A. Cathey

Attest:



Deborah A. McLeod

**City of Mexico Beach
Planning and Zoning Board Regular Meeting
Tuesday, January 5, 2010 6:00 PM
Civic Center - 105 N. 31st Street**

Present:

**Chairman John Frantz, Post 3
Connie Risinger, Post 1
William Stroud, Post 2
Mary Blackburn, Post 4
Shirley Miller, Post 5
Bill McGlothlin, Alternate Post 1**

Also Present:

**Councilman Jack Mullen
Chris Hubbard, City Administrator**

Mr. Frantz called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

ROLL CALL OF THE BOARD

Mrs. Risinger, present; Mr. Stroud, present; Mr. Frantz, present; Mrs. Blackburn, present; Mrs. Miller, present

CONSENT AGENDA

Minutes

***Regular Meeting, October 6, 2009**

(Items denoted by * are on consent agenda and will be considered simultaneously by the Board.)

Mr. Stroud made a motion to accept the minutes as presented. Mrs. Risinger seconded the motion. All were in favor; the motion carried unanimously.

BUSINESS ITEMS

1. Discussion of Term Expiration Post 2, Post 4, and Alternate Post 1

Mr. Frantz reviewed the expiration of terms. Mrs. Blackburn and Mr. Stroud both stated that they are not requesting to be reappointed. A request from Mr. McGlothlin, Alternate Post 1, has been received. Discussion ensued.

**Planning and Zoning Board Regular Meeting
Tuesday, January 5, 2010 6:00 PM**

Mr. Frantz commented that he would like to personally thank Mr. Stroud and Mrs. Blackburn for their participation on the Board and led the Board and audience in congratulating them on a job well done.

Mr. Stroud made a motion to recommend Mr. McGlothin be reappointed to the Planning and Zoning Board. Mrs. Blackburn seconded the motion. All were in favor; the vote was unanimous.

Mr. Hubbard requested that the motion reflect that the recommendation is to appoint Mr. McGlothin to Post 2.

Mr. Stroud made a motion to amend the motion to read that the Board is nominating Mr. McGlothin to serve on Post 2. Mrs. Blackburn seconded the motion. All were in favor; the vote was unanimous.

2. Application for Replat – 209 Water Drive, Lots 5 and 6

Brian Cathey, Cathey Construction and Development, addressed the Board as representative of Mr. Ellis Smith, property owner. He stated that the request is to remove two old additions to the existing home and replat the two lots in order to make the home a conforming structure. Discussion ensued.

Joe Bush, 310 Highway 98, questioned what the size of each lot will be when replatted. Mr. Cathey responded that both lots will remain approximately one quarter of an acre. Discussion continued.

Mr. Stroud made a motion to approve the request for replat of 209 Water Drive, Lots 5 and 6. Mrs. Miller seconded the motion. All were in favor; the motion passed unanimously.

3. Application for Rezoning, Large Scale Land Use Amendment – 15th Street and Highway 386 – Christian Fellowship Church

Jim Respress addressed the Board as representative of the Christian Fellowship Church. He stated that the property is currently zoned Residential and the request is to rezone to Commercial because he feels the property would sell better if zoned Commercial. Discussion ensued.

**Planning and Zoning Board Regular Meeting
Tuesday, January 5, 2010 6:00 PM**

Mr. Stroud stated that his concern is for the residential area across 15th Street from the property and the effect rezoning could have on those residents. Discussion continued.

Mr. Stroud made a motion to deny the request to rezone the property with the remark that it would be easier to evaluate if the Board was aware of the nature of the business to be located there. The motion died for lack of a second.

Following discussion, the applicant requested that the issue be tabled for thirty days.

Mr. Stroud made a motion to table the request for thirty days. Mrs. Blackburn seconded the motion. The motion passed unanimously.

4. Discussion of Additional Information Regarding Lot Splits for the Land Development Regulations

Mr. Hubbard commented that he has researched the issue of lot splits and has presented information to the Board for consideration. Discussion ensued.

Mrs. Risinger made a motion to give approval to Mr. Hubbard to reword the document supplied by Wendy Grey to conform to the City's use. Mrs. Miller seconded the motion. All were in favor.

5. Miscellaneous

Mr. Hubbard stated that the City workers will be replanting grass at the canal on Friday beginning at 8:30 a.m. and invited everyone to volunteer assistance.

Mr. Frantz adjourned the meeting at 7:16 p.m.

City of Mexico Beach

By:  2-2-10
Chairman John Frantz

Attest: 
Deborah McLeod, City Clerk