

FEMA has approved the City of Mexico Beach's request for private property debris removal. If you wish to participate in this program please complete, sign and return the Right of Entry form along with the applicable insurance information as requested in the forms. Please only send copies of your insurance documents, no originals. The City will not be providing these services on homes with insurance coverage that includes debris removal. The City is not conducting demolition at this time; this is for debris removal only. Please refer to the Right of Entry form for more detailed information.

You can complete your application by submitting the Right of Entry forms and provide the required insurance documentation through the following:

- By Email: [ROE@mexicobeachgov.com](mailto:ROE@mexicobeachgov.com)
- BY MAIL: City of Mexico Beach Attn: ROE P.O. Box 13425 Mexico Beach, FL 32410
- Drop off to City Hall: 201 Paradise Path Mexico Beach, FL 32410

Once the City has verified eligible properties, the City will contact individual homeowners. Incomplete documentation will result in properties being ineligible.

## Right of Entry Form

The undersigned property owner, authorized owner's representative, or authorized lessee ("Owner") hereby grants permission to the United States Government, including but not limited to the Federal Emergency Management Agency (FEMA), the State of Florida, City of Mexico Beach, and each of their agencies, contractors and subcontractors, agents, and all others deemed necessary by the City of Mexico Beach (collectively the "City") to enter Owner's property ("Property") identified below and perform the following activities:

- **Private Property Debris Removal (PPDR):** Owner gives permission to the City to enter the Property to identify threats and hazards to public safety and to remove those hazards and structures, if any (Regular storm related debris does not fall under this project); and/or
- **Stream Bed Material Removal:** Owner gives permission to the City to enter the Property to identify hazards and remove materials from waterway(s) that exist on the Property, if any; and agrees that any such debris may be temporarily relocated and held on the waterway bank, the right-of-way, or elsewhere on the Property until materials is to be picked up and hauled away by the City; and/or
- **Clear and Grub:** Owner gives permission to the City to enter the Property to identify hazards and remove materials, if any, that were pushed onto the Property from the road and right-of-way for the purpose of creating a temporary road (Regular storm related debris does not fall under this project); and/or
- **Access:** Owner gives permission to the City to enter the Property if necessary to gain access to any adjacent property for any of the above referenced activities.

**Scope:** Owner understands that this Right of Entry authorizes the City to perform any or all of the above activities on the Property. Owner further understands that the City is not obligated to take any action on the Property, and the extent or completeness of any work performed is in the City's sole discretion.

**Hold Harmless:** Owner understands that the City cannot guarantee that its efforts, if any, will prevent or limit damage to property or life. Owner agrees to indemnify and hold harmless the United States Government, FEMA, the State of Florida, the City of Mexico Beach and any of their agencies, agents, contractors and subcontractors for damages of any type whatsoever to the Property and/or to persons or property situated thereon. Owner releases, discharges and waives all claims, losses, demands, actions or rights of action, either legal or equitable, that might arise by reason of any action of the above entities, whether known or unknown.

**General characterization of work to be performed:** Large, heavy equipment, such as excavators and trucks, will access the Property if necessary to demolish dangerous buildings and/or pick up debris, load the debris into trucks and remove the debris from the Property. Site restoration will be limited to damage caused by debris-removal activities.

**Term:** The term of this right of access shall continue until the City has completed all activities undertaken pursuant to the terms herein, including all reasonably related work; or until such time as the City chooses not to perform any activities and informs the Owner of that decision in writing.

**Duplication of Benefits:** Most homeowner's insurance policies have coverage to pay for removal of storm-generated debris and demolition of buildings damaged by storms. Owner understands that Federal law (42.U.S.C. 5155 et.seq.) requires Owner to reimburse the City for the cost of removing storm-generated debris and/or demolition work to the extent that removal is covered by a homeowner's insurance policy. Due to this law, the City will not be providing debris removal on properties where

homeowners insurance policies cover this process. Owner also understands that he/she must provide a copy of the proof/statement of loss from Owner's insurance company, if any, to City. If Owner receives in the future or has already received any payment from insurance or any other source for debris removal or demolition costs, Owner agrees to notify City of such payment and provide all such funds and proof/statement of loss to City. I understand that all disaster-related funding, including debris removal from private property and demolition costs, is subject to audit.

By signing this Right of Entry, Owner certifies that he/she is the owner, agent of the owner, or lessee of the Property, with authority to grant the rights herein. Owner grants this right of access and entry to the City freely and without coercion, and understands and agrees that this Right of Entry runs with the Property and is binding upon Owner's heirs, executors, administrators, successors, and assigns.

Please check here indicating whether you have any insurance coverage on your home and/or property:

I have insurance coverage

I do not have insurance coverage

Parcel Number: \_\_\_\_\_

Site Address: \_\_\_\_\_

\_\_\_\_\_  
Owner (Print) [Date]

\_\_\_\_\_  
Owner (Signature) [Date]

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_