

**City Council Regular Meeting
Tuesday, July 11, 2017 6:00 PM
Civic Center 105 N. 31st St.**

Mayor William A. Cathey

**Councilman Bill McGlothlin
Councilwoman Linda Albrecht**

**Councilman Jerry Wallace
Councilman Rex Putnal**

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CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMENT

COUNCIL COMMENTS

CITIZEN COMMENTS

CONSENT AGENDA

MINUTES

***June 6, 2017 - City Council Pre-Agenda Meeting**

***June 13, 2017- City Council Special Meeting**

***June 27, 2017 – City Council Regular Meeting**

(Items denoted by * are on consent agenda and will be considered simultaneously by the Mayor and Council.)

SCHEDULED APPEARANCES

1. Dewberry

ORDINANCES

First Reading

Ordinance 670

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA, BANNING MEDICAL MARIJUANA TREATMENT CENTER DISPENSING FACILITIES FROM BEING LOCATED WITHIN THE BOUDARIES OF THE CITY OF MEXICO BEACH; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

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- a. Motion to read Ordinance 670 by title only.

Ordinance 671

AN ORDINANCE AMENDING ORDINANCE 658 TO PROVIDE FOR YEAR-ROUND GARBAGE AND TRASH COLLECTION FOR TWO TIMES PER WEEK; REPEALING ANY PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

- a. Motion to read Ordinance 671 by title only.

Second Reading

Ordinance 669

AN ORDINANCE OF THE CITY OF MEXICO BEACH, FLORIDA AMENDING THE CITY'S LAND DEVELOPMENT REGULATIONS TO PROHIBIT METAL BUILDINGS FROM BEING APPROVED FOR RESIDENTIAL USE OR BEING CONVERTED TO RESIDENTIAL USE; DEFINING METAL BUILDING; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE

- a. Motion to read Ordinance 669 by title only.
- b. Motion to adopt Ordinance 669.

RESOLUTIONS

Resolution 2017-07

A RESOLUTION RELATING TO THE PROCEDURE, AGENDAS, AGENDA DEADLINES, ORDER OF BUSINESS, AUTHORITY TO PLACE ITEMS ON AGENDA, CONDUCT OF MEETINGS, MINUTES, AND RELATED MATTERS PERTAINING TO WORKSHOPS, REGULAR AND SPECIAL MEETINGS OF THE CITY COUNCIL; PROVIDING FOR SEVERABILITY; AND, RECITING AN EFFECTIVE DATE.

- a. Motion to read Resolution 2017-07 by title only.
- b. Motion to adopt Resolution 2017-07.

**City Council Regular Meeting
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Resolution 2017-08

A RESOLUTION OF THE CITY OF MEXICO BEACH, FLORIDA, SUPPORTING THE CITY APPLYING FOR FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) FUNDS TO CONTINUE THE CITY EFFORTS IN BEACH RESTORATION.

- a. Motion to read Resolution 2017-08 by title only.
- b. Motion to adopt Resolution 2017-08.

OTHER BUSINESS

1. RFQ for Employee Insurance
2. Canal Project and Liquidated Damages
3. Leave No Trace Contract
4. Surplus Equipment (Push Boat)
5. Municipal Park Playground Equipment
6. Street Paving Projects
7. Beach Vendor Exemptions

DEPARTMENT REPORTS AND ACTIONS

Police Chief – Chief Anthony Kelly

Emergency Services- Mark Stangl

Department of Public Works – Philip Hall

City Clerk- Adrian Welle

City Administrator – Mell Smigielski

ANNOUNCEMENTS

ADJOURNMENT

City Council Pre-Agenda Workshop
Tuesday, June 6, 2017 6pm
Civic Center 105 N. 31st Street

Mayor Al Cathey

Councilman Bill McGlothlin
Councilwoman Linda Albrecht

Councilman Rex Putnal

Mayor Cathey called the Workshop to order at 6:35 pm.

Motion by Mrs. Albrecht and seconded by Mr. McGlothlin to approve the settlement in the case of Michael Duhart vs. City of Mexico Beach in the amount of \$87,500. Motion carried unanimously.

Dennis Dingman of Summit Professional Services was present to update the council on the CDBG Housing Rehabilitation Grant. Mr. Dingman is requesting that the council approve the application of Barbara Jean Ergle and add her to the application list during the consent agenda at the regular meeting on June 13.

City Clerk Adrian Welle went through the list of council committees and council appointments including designation of check signors. The approval of the appointments will be held at the June 13, 2017 Regular City Council Meeting.

City Administrator Mell Smigielski informed the council that the mutual aid agreement with the State of Florida Division of Emergency Management has explored and recommends the renewal of the agreement. This item has been placed on the Regular Meeting Agenda on June 13, 2017.

City Attorney Nick Beninate provided a draft ordinance to the council regarding Medical Marijuana. Mr. Beninate asked the council for feedback so the ordinance may be placed on a later meeting agenda for a first reading.

City Administrator Smigielski updated the council on the Planning and Zoning Meeting that was held June 5, 2017. Mr. Smigielski informed the council that the board is recommending approval of the variance request for 301 Robin Lane at the hearing June 13, 2017. Mr. Smigielski also informed the council that the planning and zoning board did discuss lot sizes and they are recommending a 6,000 square foot minimum lot size. On the topic of a moratorium on metal siding for residential structures and parking vehicles in living spaces, the board did not provide any recommendations. City Attorney Beninate answered any questions that the council had regarding the planning and zoning recommendations. City Attorney Beninate will work to draft a moratorium regarding these issues.

City Attorney Beninate spoke to the council about the moratorium regarding beach businesses and asked the council for direction regarding the view of the council moving forward with the draft of the ordinance that will be written to replace the moratorium down the road. Discussion of the council ensued regarding whether or not a new ordinance is required.

City Clerk Welle provided a copy of the draft agenda for the June 13, 2017 regular meeting of the City Council.

Discussion of beginning the process of amending the Leave No Trace Ordinance, the topic has been added to the June 13, 2017 regular meeting agenda.

Motion by Mrs. Albrecht and seconded by Mr. McGlothlin to adjourn.

Meeting adjourned at 7:44 pm

By: _____
Mayor Al Cathey

Attest: _____
Adrian Welle, City Clerk

**City Council Regular Meeting
Tuesday, June 13, 2017 6:00 PM
Civic Center 105 N. 31st Street**

Present:

**Mayor William A. Cathey
Councilman Jerry Wallace
Councilwoman Linda Albrecht
Councilman Bill McGlothlin
Councilman Rex Putnal**

Also Present:

**Mell Smigielski, City Administrator
Adrian Welle, City Clerk
Police Chief Anthony Kelly
Mark Stangl, Emergency Services
Philip Hall, Public Works Director**

Mayor Cathey called the meeting to order at 6:00 p.m.

Mayor Cathey thanked the voters for their support and all that voted in the most recent election. Mayor Cathey informed the council that he looks forward to working with all of them. Mayor Cathey stated that the quality of life here is something that the City should not compromise and that he places a high priority in protecting that way of life and those that are here.

Mr. McGlothlin spoke to the public thanking them for their support even though he ran unopposed. Mr. McGlothlin stated that as the City continues to change and grow, the culture of the City will also change.

Mrs. Albrecht welcomed the new mayor and stated that she agrees with Mr. McGlothlin that as new people come we get new ideas. Mrs. Albrecht asked a question regarding a memo that she received about a few adjustments made to leave no trace. The item will be addressed on leave no trace later in the agenda.

Chuck Guilford 104 Miramar asked the council a series of questions. Mr. Guilford asked the council to bring the property tax rates down to a level that is more equal to the rest of the county.

Mrs. Albrecht made a motion and Mr. McGlothlin to approve the CDBG applicant list as presented. Motion carried unanimously.

Motion by Mr. Putnal and seconded by Mrs. Albrecht to approve the previous meeting minutes. Motion carried unanimously.

Jeff Brittain of Dewberry was present to give an update to the council regarding the various projects currently going on in Mexico Beach. Mr. Brittain provided an update on the canal project and stated that HG Harders has given a substantial completion date of next week but with the rain that will more than likely move. Mr. Brittain spoke about the alternate water source project, FRDAP Grants and the Oleander paving project. Discussion of the council ensued on the leasing of the property owned by the Bay County conservancy for the Oleander project at a cost of \$1,000/year for the next 20 years.

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Public Hearing regarding a variance request for 301 Robin Lane was opened at 6:21pm.

Public Hearing was closed at 6:22pm with no comments presented.

City Administrator Smigielski provided background information to the council regarding the nature of the request. The petitioner is asking that the east side setback go away to allow the property to go as far east as possible as the City has an easement and the property has a canal on the back side that may cause erosion in the rear of the property.

Motion by Mr. McGlothlin and seconded by Mr. Putnal to approve the variance request for 301 Robin Lane. Motion carried unanimously.

First Reading

ORDINANCE 669

AN ORDINANCE OF THE CITY OF MEXICO BEACH FLORIDA, AMENDING THE CITY'S LAND DEVELOPMENT REGULATIONS TO PROHIBIT METAL BUILDINGS FROM BEING APPROVED FOR RESIDENTIAL USE OR BEING CONVERTED TO RESIDENTIAL USE; DEFINING METAL BUILDING; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

- a. Motion by Mr. Putnal and seconded by Mr. Wallace to read Ordinance 669 by title only.

Discussion of the council ensued on the proposed ordinance.

Second Reading

ORDINANCE 667

AN ORDINANCE OF THE CITY OF MEXICO BEACH FLORIDA; ESTABLISHING A TEMPORARY MORATORIUM ON NEW BEACH VENDING BUSINESSES, ESTABLISHING A TEMPORARY MORATORIUM ON NEW OR EXPANDED LOCATIONS FOR PREVIOUSLY APPROVED BEACH VENDING BUSINESSES; PROVIDING FOR SEVERABILITY; FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

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- a. Motion by Mr. Putnal and seconded by Mrs. Albrecht to read Ordinance 667 by title only.

Discussion of the council ensued on why this change was needed and what wasn't working in the existing process.

- b. Motion by Mrs. Albrecht and seconded by Mr. Putnal to adopt Ordinance 667. Motion carried 4-1 with Mayor Cathey voting no,

RESOLUTIONS

Resolution 2017-08

A RESOLUTION OF THE CITY OF MEXICO BEACH
FLORIDA, ADOPTING THE STATEWIDE MUTUAL
AID AGREEMENT AND RECITING AN EFFECTIVE
DATE.

- a. Motion by Mr. Putnal and seconded by Mrs. Albrecht to read Resolution 2017-08 by title only.
- b. Motion by Mr. McGlothlin and seconded by Mr. Putnal to adopt Resolution 2017-08. Motion carried unanimously.

Motion by Mrs. Albrecht and seconded by Mr. Putnal to approve the annual committee designations and the placement of all 5 council members as check signors. Motion carried unanimously.

Motion by Mr. Putnal and seconded by Mr. Wallace to approve the request by Public Works Director Hall to surplus Garbage Truck #5. Motion carried unanimously.

Public Works Director Hall asked the council for direction on what types of playground equipment they would like to see at Municipal Park. Discussion ensued. Mr. Hall will bring forward some choices and costs at the next council meeting with adult and children equipment options.

Mayor Cathey opened discussion on the leave no trace ordinance and discussion on changes to make to the ordinance. The first item related to the discussion, was a memo provided by the City Administrator this afternoon regarding changes to the enforcement process of the Leave No Trace Ordinance. Mayor Cathey stated the council has never given any direction as to the enforcement of the ordinance and what steps the City should take, so he felt he was not violating any direction of the council with the discussion of these

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changes. Discussion continued on how to proceed with the enforcement of the ordinance. Mrs. Albrecht would like to continue down the path the City was on with enforcement for 1 season, then go back and change what wasn't successful. Mr. Wallace thinks leave no trace is working out rather well and he stated he was previously opposed to the ordinance and is now in favor of it. Mr. Putnal stated the situation was a slippery slope and where do we draw the line. Discussion continued on how to properly handle the enforcement.

Mike-Circle Drive spoke in favor of leave no trace and that he has no problem allowing people to get their things back but that it needs to be clear that you can't rush out in the morning and say you were with it.

Betty Harder- 104 Miramar stated it appears to her that it is the way the change was made not what the change says.

Council discussion ensued regarding further recommendations for changes to the leave no trace ordinance. Mayor Cathey suggested changing the time from 7pm-7am to 9pm-7am to allow people to leave for supper and come back and enjoy the beach.

The second change Mayor Cathey suggested was a vendor exemption for beach businesses to be allowed to leave their items overnight.

Mr. McGlothlin stated he wants to be supportive to the business community but finds it unfair that the citizens don't have this same right to leave their items. Mr. McGlothlin wants to be fair in the exemptions. He recommends instead of exemptions have the change describe what is expected of the businesses and ask for the businesses support in Leave No Trace. Mr. McGlothlin stated he is in favor of a time change to 9pm.

Mrs. Albrecht stated she has no problem of changing the time whether it be 9pm or sunset. Mrs. Albrecht is not in favor of exempting the businesses from the Leave No Trace Ordinance. Further, she stated that the council never said they were against the business but wants them to remove their chairs from the beach, it is the businesses choice what chair they want to use to comply with the ordinance. Mrs. Albrecht would like to look into a handicap exemption.

Mr. Putnal spoke that the responses he received from people was to not allow a beach business exemption. Mr. Putnal said that Leave No Trace just by the phrase people know what it means. The people

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he had spoken to are afraid of the future replications to allowing an exemption.

Mr. Wallace asked that the public come to the podium and speak about how they feel. Mr. Wallace also stated he does not feel much need to drastically change the ordinance.

Connie Rissinger- 504 Maryland Blvd spoke to the council about giving the option of people to come to City Hall and pick up their items. She worries about the families that had their items taken from the beach. She also stated that she does not believe the amount of stuff will be significant that are left behind.

Peggy Wood- Driftwood Inn stated that we are a tourist town and she doesn't think we need to upset the tourist. Ms. Wood also stated they tried to use smaller chairs but they are not as sturdy as other chairs, she also cited the tax rate the businesses pay is higher than the rest.

Debbie 106 20th Street- She wanted to have the wording changed from 9pm to sunset as in the off season it is dark far before that.

Ron Adtkisson owner of High Tide Beach Services spoke to the council requesting clarification of driving a 4-wheeler on the beach. He also stated he would like to be treated equitably as he also have a beach business.

Judith Black 1004 15th Street spoke to the council and stated she doesn't think of Leave No Trace of something that is hard to understand or needs to be changed. She stated she is in favor of making it more accessible for the handicap not an exemption for them.

Kimberly Shoaf with the CDC spoke to the council about the time. She is concerned about saying sunset and instead change to a time like 9pm.

Tanya Castro 7th street stated that the council told Mr. Adtkisson did ask to leave things on the beach and the council said no. She also stated that people are going to leave things on the beach knowing that pickup doesn't occur until 6am. She is also opposed to changing the time as people will leave things at sunset until morning.

Peggy Wood at the Driftwood spoke to the council again to allow for people to watch the sunset.

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Nothing is being changed at this time in regards to Leave No Trace.

Police Chief Kelly gave the Police report to the council.

Emergency Services Director Stangl provided his monthly report to the council.

Public Works Director Hall provided his monthly report to the council.

City Clerk Adrian Welle provided the council with the financial report for the month of April.

City Administrator Mell Smigielski gave his report to the council.

Public Works Director Hall announced to the public that the fireworks display for the July 4th celebration will be move off of the "T" of the pier further back, thus changing the fallout area to be on a small portion of the beach. So as a heads up a small portion of the beach will be closed for safety.

Mrs. Albrecht made a motion to adjourn the meeting. Mr. Putnal seconded the motion. Motion carried unanimously.

The meeting adjourned at 8:14 p.m.

**By: _____
Mayor William A. Cathey**

**Attest: _____
Adrian Welle, City Clerk**

City Council Workshop
Tuesday, June 27, 2017 6pm
Civic Center 105 N. 31st Street

Mayor Al Cathey

Councilman Bill McGlothlin
Councilwoman Linda Albrecht

Councilman Jerry Wallace
Councilman Rex Putnal

Mayor Cathey called the Workshop to order at 6:00 pm.

1. Meeting Dates/Times

Mayor Cathey stated he would like to propose to consolidate to 2 meetings per month. The second and fourth Tuesdays and both of them serving as regular voting meetings. Further, Mayor Cathey would like to move the fourth Tuesday meeting to 9am instead of 6pm to conduct business at normal business hours. This would allow people that can't attend 6pm meetings the ability to attend a morning meeting. Discussion of the council ensued. The item will be placed on the July Regular Meeting Agenda for approval.

2. RFQ for Insurance

City Clerk Adrian Welle asked the council of their wish to go out for RFQ's for Health Insurance Agent's. The City has been reviewing all of the City Contracts over the past 1-2 years and insurance has come up next in rotation. Council consensus was on board to consider going out for RFQ's. The item will be on the July Regular Meeting Agenda.

3. Marijuana Moratorium

City Administrator Smigielski asked the council for direction as it relates to the marijuana moratorium. Discussion ensued on whether or not the City wants to allow dispensaries to be built in the City of Mexico Beach. The consensus of the council was to proceed with drafting the ordinance to not allow any dispensaries in the City.

4. Surplus Push Boat

Public Works Director Hall asked the council to consider surplusing the old Push Boat for the canal at the July Regular Meeting as a new one has been purchased.

5. Playground Equipment

Public Works Director Hall presented ideas to the council regarding potential equipment for the municipal park playground equipment. Discussion of the council ensued. Mr. Hall stated that he intends to purchase the swings and another set within the \$50,000 grant range. Mr. Hall will also present a layout of the equipment for the park. The item has been added to the July Regular Meeting agenda.

6. July 4th Fireworks

Public Works Director Hall reminded the council that the City will be closing an area on the beach for the firework display due to the change in the fallout area with the “T” of the pier being closed. Signs and rope will be placed on the beach blocking the area.

7. Oleander Paving

City Administrator Smigielski spoke to the council about the paving of the Oleander Avenue behind Killer Seafood to the 8th street canal. Discussion of the council ensued on whether or not to include storm water in the project and if the City is responsible for the issues of the replatted area. The item will be placed on the July Regular Meeting agenda.

8. Beach Businesses

Mr. McGlothlin stated he no longer needs to speak about this topic at this time and the item was removed from the agenda.

9. Sanitation Ordinance

City Administrator Smigielski presented a revised draft of the Sanitation Ordinance re-establishing 2 pickups per week year round. The first reading of this Ordinance will take place at the July Regular Meeting.

10. Miscellaneous

Mr. McGlothlin spoke to the council about an online course he found regarding building code, the course spoke about a wall between garages and living quarters. Mr. McGlothlin stated that Florida code requires a wall to be constructed between garage and living quarters so the City should not be approving this type of application in the future. Mr. McGlothlin is requesting the City building department not issue a Certificate of Occupancy until these new homes meet building code. Council is requesting that the owner of EPCI attend a meeting and explain why these building plans were approved.

Mr. Wallace spoke to the council about the amount of time it takes people to mow their yards when notices are sent, he stated it bothers him how long it takes and wants to find a way to make it faster.

Mayor Cathey provided an update on the fish cleaning area and cooler for the boat ramp. The project is moving forward as fast as it can but awaiting easement, survey and power.

11. Pre Agenda Meeting

City Clerk Welle asked the council what they wish to do with the July Pre Agenda Meeting being it is scheduled for July 4th. The meeting has been canceled.

Motion by Mrs. Albrecht and seconded by Mr. McGlothlin to adjourn.

Meeting adjourned at 7: pm

By: _____
Mayor Al Cathey

Attest: _____
Adrian Welle, City Clerk

Prepared For:
City of Mexico Beach Council Meeting
Tuesday, July 11, 2017

Dewberry | Preble-Rish Projects Update

City Council members:

Mayor Al Cathey
Ms. Linda Albrecht
Mr. Jerry Wallace
Mr. Rex Putnal
Mr. Bill McGlothlin
Mr. Mell Smigielski, City Administrator

Prepared By:

Jeff Brittain, P.E., Senior Project Manager

2018-2019 FRDAP Grant Cycle

The Application for the next FRDAP Grant Cycle will be due in or around October of 2017. Any ideas for projects, please forward to the City Administrator. Ideally, a project will be identified by June 2017. DPR1 will prepare the grant application for submittal. One project was identified during the 1/3/17 Pre-Agenda workshop: Pavilion at the Canal.

2017-18 FRDAP Grant application

The FRDAP Grant Application was submitted to FDEP in October for the pavilion at Parker Park. The Grant value is \$50K with no City match required.

FDOT Sidewalk Grants

A Transportation Alternative Program (TAP) Grant application package has been submitted to FDOT. The grant application includes a funding request to extend a sidewalk from the current end of sidewalk at the west end of 15th street to the CR 386 intersection. The plan includes timber boardwalk crossings at stream locations. The application denotes two phases for the sidewalk, and requests funds for both phases, totaling over \$840,000 for survey, design, permitting, construction, inspections and certifications. **No update from FDOT, we are still awaiting word from the District.**

FDEP Grant - Sand Bypass / Beach Restoration

A Grant has been awarded by FDEP in the amount of \$465,750 for improvements to the sand bypass system and beach restoration. Dewberry | Preble-Rish (and partners MRD & Associates and Anchor CEI) have prepared a scope and fee for the project. The City and FDEP are finalizing the agreement for this grant.

Dewberry | Preble-Rish will submit to FDEP for an additional grant this upcoming grant cycle. Applications are due at the beginning of August. **This Grant application will require a resolution from the City supporting the project.** The project could be additional hauls of sand for beach restoration in the critically eroded area that work will be performed at during the current project or for the improvements and/or extension of the east jetties at the canal.

Other Grants/Ideas? Please do not hesitate to get with us to discuss other projects/grant ideas.

Existing Projects

91035160 Alternate Water Source

The project is funded by a Legislative Project (LP) Appropriation Act Grant in the amount of \$1.592M secured by Dewberry | PRI. A pre-application conference call was held with NWFWMMD last month. The test well is currently being installed. FDEP is up to date on the status of the project.

91035173 Canal Improvements

Agreement with FWC and NRDA was executed in the amount of \$2,513,554 in funding. A grant from The Coastal Partnership Initiative Grant Program (CPI) was also obtained that can be applied towards the channel markers. The grant requires a 50-50 match with total grant funding of \$30K available. Construction Engineering Inspection, Grant Administration, and Post-design Engineering Services fees were included in the funding cost estimate and approved by the funding agency. The construction contract with HG Harders is currently \$1,827,860.91. The City has directly paid \$890,291.22 for materials.

- The project is currently substantially complete, and is open for business.

Only significant remaining task is the installation of the proposed guardrail along the east-west run of Canal Parkway.

There are a couple of possible additions to the project being explored. The first is curbing along Canal Parkway to manage and route stormwater runoff to the inlets. Installation of this curbing will protect the grassed slope between the road and canal dock areas. Another potential add to the contract is the installation of rip-rap to protect the southern end of the project at the jetties.

91035159 Stormwater Master Plan

Dewberry | PRI has submitted projects to FDEP for RESTORE ACT funding. Projects will also be submitted to NFWF. The City's installation of the two baffle boxes at the 8th Street Canal and the fees paid by the City for the Stormwater Master Plan study may be used as a match, amounting to \$291,450. The baffle box project can be leveraged for additional grant applications.

91035161 City Hall at Municipal Park

Construction is complete.

FRDAP funding in the amount of \$50,000 for playground equipment has been approved and the Agreement has been executed. No match is required by the City. **FRDAP Project must be implemented by end of calendar year 2017. The City needs to decide what kind of playground equipment to order and install.**

91035170 Parker Park

Construction of the original improvements is complete. The City received \$50K from FDEP FRDAP for playground equipment.

91035xxx Mexico Beach Canal Dredge Maintenance Permit Extension

The City of Mexico Beach had a permit through the US Army Corp of Engineers (ACOE) to perform maintenance dredging of the "inland" portion of the canal. This permit is different from the dredge and sand bypass system permit for the mouth of the canal. The permit has been issued by the ACOE, and is valid for 5 more years.

91035xxx Farmdale Utility Review

DRPI is reviewing the utility design for the Farmdale Project for the City. Force main pressures were received from Bay County. This information has been forwarded to the Design Engineer for the project to complete the lift station design.

91035xxx Oleander Road Paving

DPRI and the City are performing research on paving Oleander Street and resolving an erosion issue in the area. Stormwater runoff surface flows from Hwy 98 down 9th street and onto the adjacent property owned by the Bay County Conservancy. This runoff is causing erosion issues on the entry drive to the Bay County Conservancy's parcel. This is also the driveway for residents living in the units along Oleander. The City and DPRI are reviewing concepts to capture and reroute the stormwater runoff to a stormwater treatment facility to minimize the erosion issue. DPRI has contacted the Bay County Conservancy to discuss the idea of utilizing the BCC's parcel to treat the stormwater runoff prior to discharge into the 8th street canal. The Conservancy has been receptive to using that property to treat

stormwater runoff. However, the Conservancy has asked about compensation for utilizing the parcel for stormwater management, and has proposed a 20-year lease at \$1,000 per year. DPRI has also been in contact with the property owner of the parcel immediately north of Gulf Foods. Talks thus far have been very preliminary. A sketch has been provided to the property owner showing potential improvements. These talks were first mentioned at the June Workshop; DPRI has not had any conversations with the property owner since the last City Council workshop. A cost estimate was forwarded to the City for anticipated costs associated with the project.

Grant Application Submittals

A large part of the longtime Mexico Beach – Preble-Rish relationship has been the process of working with staff to identify City needs, and PRI procuring funding to address those needs. To date, Dewberry | Preble-Rish has procured over 13 million dollars in Grants and Aids. Projects totaling several million more dollars have been submitted on the City's behalf. All of the following projects were submitted to FDEP for RESTORE Act funding. The projects will also be submitted for NFWF (National Fish and Wildlife Foundation) Funding.

- FDEP Local Government Funding Request & RESTORE ACT Application: Sand Bypass System – Dewberry | PRI will submit an application to FDEP for the funding of improvements to the sand bypass system, the east and west jetty as well as beach re-nourishment using vehicular sand by-passing.
- RESTORE ACT Application: 8th Street Canal Offshore Discharge – Dewberry | PRI submitted an application with supporting documents for the survey, design, construction, inspection and certification for this project. Proposed project would include the collection of runoff from the ditch, installation of piping to an offshore location and discharge structure with stabilization. This is a multi-phase project.
- RESTORE ACT Application: Salt Creek Culvert Replacement - Dewberry | PRI submitted an application with supporting documents for the survey, design, construction, inspection and certification to replace the existing culvert at Salt Creek. Proposed project would include the repair of failing seawalls, existing banks, removal of the existing culvert, installation of new more eco-friendly culverts and eco-friendly bank stabilization, and the repaving of the section of roadway over the creek.
- RESTORE ACT Application: Pier structural repairs. An application was submitted for funding to cover the cost of design, bidding, construction, inspection and certification for the repairs identified in the pier structural report.
- RESTORE ACT Application: Sanitary Sewer Improvements. An application was submitted for funding to cover the cost of analysis, design, bidding, construction, inspection and certification of the existing Mexico Beach sanitary sewer collection and transmission system for infiltration and inflow.
- RESTORE ACT Application: Regional Stormwater Project. An application was submitted for funding to cover the cost of design, bidding, construction, inspection and certification for a regional stormwater management system improvement project as identified in the City's Stormwater Master Plan. The project is located south of 15th Street in Mexico Beach, Bay County, within the St. Andrew Bay Watershed, which has been identified as a SWIM priority according to NFWFMD. The project area includes a drainage basin that has been developed with a residential neighborhood located south of 15th Street and bounded to the east by 5th Street and to the west by Robyn Lane.

cc: Mr. Mell Smigielski, City Administrator, (via email mell@mexicobeachgov.com)
Mr. Philip Hall, Public Works Director, (via email mell@mexicobeachgov.com)

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ORDINANCE NO. 670

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA, BANNING MEDICAL MARIJUANA TREATMENT CENTER DISPENSING FACILITIES FROM BEING LOCATED WITHIN THE BOUNDARIES OF THE CITY OF MEXICO BEACH; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in 2014 the Florida Legislature enacted the Compassionate Medical Cannabis Act, codified at Section 381.986, Florida Statutes (the "Compassionate Use Act"), which legalized the cultivation, processing, and dispensing of "Low-THC Cannabis," as defined by Section 381.986(1)(e), Florida Statutes, by a licensed dispensing organization for "Qualified Patients," as defined by Section 381.986(1)(h); and

WHEREAS, in 2016 the Florida Legislature amended the Right to Try Act, codified at Section 499.0295, Florida Statutes, which amended the Compassionate Use Act and legalized the cultivation, production, and dispensing of "Medical Cannabis," as defined by Section 381.986(1)(f), Florida Statutes, and derivative products by a licensed dispensing organization to "Eligible Patients," as defined by Section 499.0295, Florida Statutes; and

WHEREAS, the comprehensive State licensing and regulatory framework directs that the criteria for the number and location of, and other permitting requirements that do not conflict with state law or department rule for, dispensing facilities of cannabis businesses may be determined by local ordinance; and

WHEREAS, cannabis businesses licensed pursuant to the law have begun cultivating cannabis for processing and dispensing; and

WHEREAS, the dispensing of cannabis is currently illegal under federal law and the United States Drug Enforcement Agency has recently confirmed that cannabis remains a Schedule I drug under federal law, but the United States Department of Justice has discussed federal enforcement of such laws with respect to state regulated cannabis operations in the 2012 "Cole Memorandum," and;

WHEREAS, potential adverse impacts on the health, safety, and welfare of residents and business from secondary effects associated with the distribution of cannabis exist, potentially including, offensive odors, trespassing, theft, fire hazards,

increased crime in and about the dispensary, robberies, negative impacts on nearby businesses, nuisance problems, and increased DUI incidents; and

WHEREAS, in November of 2016, Florida voters decided to amend the Florida Constitution to legalize the cultivation, production, and dispensing of medical cannabis for a broader population of eligible patients; and

WHEREAS, in June of 2017, in a Special Session, the Florida Legislature adopted Senate Bill No. 8-A, which recently became law as found in Chapter 2017-232, Laws of Florida. The Compassionate Use Act was substantially rewritten and Section 381.986, Florida Statutes, now reads, in part:

(11) PREEMPTION.—Regulation of cultivation, processing, and delivery of marijuana by medical marijuana treatment centers is preempted to the state except as provided in this subsection.

...

(b)1. A county or municipality may, by ordinance, ban medical marijuana treatment center dispensing facilities from being located within the boundaries of that county or municipality. A county or municipality that does not ban dispensing facilities under this subparagraph may not place specific limits, by ordinance, on the number of dispensing facilities that may locate within that county or municipality.

...

(c) A medical marijuana treatment center dispensing facility may not be located within 500 feet of the real property that comprises a public or private elementary school, middle school, or secondary school unless the county or municipality approves the location through a formal proceeding open to the public at which the county or municipality determines that the location promotes the public health, safety, and general welfare of the community.

(d) This subsection does not prohibit any local jurisdiction from ensuring medical marijuana treatment center facilities comply with the Florida Building Code, the Florida Fire Prevention Code, or any local amendments to the Florida Building Code or the Florida Fire Prevention Code;

and

WHEREAS, the City hereby finds that this ordinance advances an important government purpose by reducing the likelihood of the unregulated negative secondary effects of medical cannabis activities in the City; and

WHEREAS, the City has determined it is in the best interest of the public to adopt this ordinance pursuant to Section 381.986, Florida Statutes, to protect the health, safety, and welfare of the public;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MEXICO BEACH, FLORIDA, AS FOLLOWS:

Section 1. Findings of fact.

The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this ordinance.

Section 2. Ban.

Pursuant to the recently amended Section 381.986 (11) (b), Florida Statutes, as stated in Chapter 2017-232, Laws of Florida, the City of Mexico Beach hereby bans medical marijuana treatment center dispensing facilities from being located within the boundaries of the City of Mexico Beach and Section 2.02.07 of the Land Development Regulations of the City of Mexico Beach related to Specific Restrictions, is amended to read as follows (new text **bold and underlined**, deleted text struckthrough):

2.02.07 SPECIFIC RESTRICTIONS

A. Restrictions applicable only to Tourist Mixed Use land use districts:

1. Where practicable, native vegetation will be used for residential lots and common open spaces. Native vegetation to be used can be identified from Waterwise Florida Landscape as produced by Florida's water management districts.
2. Connection to central water and sanitary sewer systems shall be required prior to any certificate of occupancy being issued.
3. The Tourist Mixed Use category may be implemented through the Planned Unit Development process as defined in this Code.
4. A property must be under single ownership or under unified control at the time the Tourist Mixed Use category is assigned.

B. Food Trailers prohibited.

1. Food Trailers are prohibited in the City except as provided in this subsection.

2. "Food Trailer" means any structure or vehicle, fixed or mobile, used for the purpose of selling food or beverages or producing food or beverages for commercial purposes, and which is not:
 - i. a building compliant with the Florida Building Code and these Land Development Regulations;
 - ii. a home occupation compliant with these Land Development Regulations and the Florida Building Code;
 - iii. a vehicle licensed by the State of Florida as a Mobile Food Dispensing Vehicle or a successor program used by the State to license what is generally understood to be a food truck; or
 - iv. a food or beverage vending structure, vehicle, or cart operated for a maximum of seventy-two (72) hours and only as part of festival or special event not prohibited by the City. To qualify for this exception, at the end of the seventy-two hour period, the vending structure, vehicle or cart must either be removed from the City or placed into storage not visible from a public right-of-way and in compliance with these Land Development Regulations.
3. Non Conforming Use Established.

Food Trailers operating within the City prior to the Effective Date of this ordinance and holding a local business tax receipt validly issued by the City Clerk shall be considered a nonconforming use that is permitted to continue as governed by the rules for structures provided by Section 7.12.00, notwithstanding that said Food Trailers are not "dwelling units." In addition to those rules, permissible nonconforming status shall be lost upon a change of ownership of the Food Trailer or a relocation of the Food Trailer to a different parcel of property. Furthermore, Subsections 7.12.00 B.3. and 7.12.00 B.4. shall not apply to these nonconforming Food Trailers. These nonconforming Food Trailers shall otherwise comply with these Land Development Regulations and shall be considered restaurants for purposes of parking, landscaping, and other instances when requirements vary depending on use of property.

C. Limitations on Cannabis Dispensary Facilities. Medical marijuana treatment center dispensing facilities, as defined by Florida law, are not allowed within the boundaries of the City of Mexico Beach.

Section 3. Severability and Repealer.

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. All ordinances, resolution or parts thereof, which are inconsistent or in conflict herewith are hereby repealed and of no further force and effect.

Section 4. Codification.

It is the intention of the City Commission of the City of Mexico Beach, Florida, and it is hereby provided that the provisions of this ordinance shall become and be made a part of the City of Mexico Beach Land Development Regulations; that the sections of this ordinance may be renumbered or re-lettered to accomplish such intention; and that the word "ordinance" may be changed to "section", "article" or other appropriate designation.

Section 5. Effective Date.

This Ordinance shall become effective immediately upon its passage.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Council of the City of Mexico Beach, Bay County, Florida, on the ____ day of _____, 2017.

CITY OF MEXICO BEACH, FLORIDA

Al Cathey, Mayor

ATTEST:

(SEAL)

Adrian Welle, City Clerk

Published in the _____ on the ____ day of _____, 2017 for the first hearing.

Published in the _____ on the ____ day of _____, 2017 for the second hearing.

ORDINANCE NO. 671

AN ORDINANCE AMENDING ORDINANCE 658 TO PROVIDE FOR YEAR-ROUND GARBAGE AND TRASH COLLECTION FOR TWO TIMES PER WEEK; REPEALING ANY PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Mexico Beach, Florida has determined that it is necessary for the protection and preservation of the peace, health, property, and welfare of the City and its inhabitants, that this Ordinance be enacted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA:

Section 1. Section 3 of Ordinance 658 is changed to read (deleted text ~~stricken~~, new text underlined):

SECTION 3. Collection Practices.

The following collection practices shall apply so long as the garbage, trash, refuse, or debris is properly placed in an appropriate trash can or dumpster:

- (a) Garbage and trash accumulated by residences and businesses shall be collected two times per week on regular schedules, between March 1 and September 30 and once per week on regular schedules between October 1 and February 28. ~~Garbage and trash accumulated by businesses shall be collected two times per week all year.~~ Pickups may not occur on holidays but pickups normally scheduled to be made on a holiday may be rescheduled by the City.
- (b) The City will remove a limited amount of yard debris during the scheduled garbage/trash collection periods. Once per week, the City will remove one pile of yard debris which shall include grass trimmings, cuttings, tree limbs, palm fronds, and small trees, not to exceed the volume dimensions which measures four feet by four feet by eight feet. Limbs and small trees shall be cut so as to not exceed eight feet in length. Individuals placing yard debris for collection which exceeds these size standards, shall coordinate through City Hall for proper removal as a "special pickup" as provided herein. NOTE: residents will not be charged for the initial four feet by four feet by eight feet volume but will be charged a special pick-up fee for the additional volume. Upon the clearing of a lot(s) the owner is responsible for cleaning and removing all debris resulting from such activity within 30 days from the start date of the activity. The owner is responsible for removing such debris and may be cited for a violation of this ordinance should such debris be produced by persons or entities who are not the customer of the City. Yard debris not created from the actual property of the customer's residence or debris created from commercial landscaping or construction projects shall not be collected by the City. Any attempt to have the City collect materials not resulting from the customers property where debris is located or to collect materials from commercial landscaping/construction projects shall be a violation of this Ordinance. Yard

debris may be taken to the Public Works Department by the resident or contractor and dumped at no charge.

- (c) Highly flammable or explosive materials or chemicals shall not be placed in trash cans or containers, including dumpsters, for regular collection but shall be disposed of, in each case, as directed by statute at the expense of the owner or possessor thereof.
- (d) Paint in liquid form will not be accepted. Dried paint will be accepted. Cat litter or sawdust can help speed the process of drying the paint.
- (e) Televisions and electronics will not be accepted. Items can be taken to Bay County for disposal.
- (f) The removal of wearing apparel, bedding, or other refuse from homes or businesses where highly infectious or contagious diseases have prevailed shall be performed under the supervision and direction of the Bay County Health Department. Such refuse shall not be placed in regular trash cans or containers for collection.
- (g) Property owners or occupants requesting removal of household appliances, or "white goods", containing refrigerant and fluorocarbons are required, prior to pick-up, to remove the chemicals prior to pick-up as may be directed by the City. All doors on refrigerators and freezers must be removed prior to their placement on the right-of-way. Furniture and other large items as deemed appropriate by the City may also be collected by the sanitation department for a fee upon prior arrangements by the customer. This fee will be established by the City as part of its rate schedule and may be performed by contract or otherwise. Property owners or occupants wishing to utilize the white goods or furniture curbside service must contact City Hall to arrange for pick-up and items should not be placed at the curbside until the day of scheduled pick-up. Items placed on the curb without prior notification to the City are subject to all costs, fees, and charges to the City and by the City, including but not limited to, the white goods/furniture pickup charge and a penalty of \$25 per white good or furniture piece, and/or a code violation citation. Those customers who do not decommission appliances containing refrigerant will be billed for the cost incurred by the City for this service. All charges related to white goods or furniture pickup will either be paid in advance or added to the customer's monthly billing.
- (h) Upon the clearing of a lot(s) or portion of a lot(s), the owner is responsible for cleaning and removing all debris resulting from such activity within 30 days from the start date of the activity, The owner is responsible for removing such debris and may be cited for a violation of this ordinance should such debris produced by persons or entities who are not the customer of the City. Yard debris not created from the actual property of the customer's residence or debris created from commercial landscaping or construction projects shall not be collected by the City. Any attempt to have the City collect materials not resulting from the customer's property where debris is located shall be a violation of this Ordinance.
- (i) Customers may make arrangements with the City Sanitation Department to dump excess debris, garbage, or refuse into the appropriate dumpsters at the City Yard at a determined price per pound. The City yard will be open between the hours of 7:30 a.m. and 3:30 p.m. CST, Monday through Friday, except for holidays. Such arrangements should be made in advance in person or by calling City Hall; customers using this service shall obtain a City dump slip prior to dumping. Customers may contact the City to pick up their debris for a charge of \$25.00 in addition to the weight charge.

Section 2. All Codes, Ordinances and/or Resolutions or parts of Codes, Ordinances and/or Resolutions in conflict herewith are hereby repealed to the extent of the conflict.

Section 3. If any section, subsection, sentence, clause, phrase of this Ordinance, or any particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses, or phrases under application shall not be affected thereby.

Section 4. The appropriate officers and agents of the City are authorized and directed to codify, include and publish in electronic format the provisions of this Ordinance within the Code of Ordinances. Section numbers may be assigned and changed whenever necessary or convenient.

Section 5. This Ordinance shall become effective immediately upon its passage.

INTRODUCED at a Regular Council Meeting on the 11th of July, 2017, and **ADOPTED** by the City Council on the 8th day of August, 2017.

CITY OF MEXICO BEACH, FLORIDA

William A. Cathey, Mayor

ATTEST:

Adrian Welle, City Clerk

SEAL

ORDINANCE NO. 669

AN ORDINANCE OF THE CITY OF MEXICO BEACH, FLORIDA AMENDING THE CITY'S LAND DEVELOPMENT REGULATIONS TO PROHIBIT METAL BUILDINGS FROM BEING APPROVED FOR RESIDENTIAL USE OR BEING CONVERTED TO RESIDENTIAL USE; DEFINING METAL BUILDING; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

WHEREAS, as provided in section 2(b), Article VIII of the Constitution of the State of Florida, and section 166.021(1), Florida Statutes, the City of Mexico Beach, Florida, (the "city"), a municipal corporation, enjoys all governmental, corporate, and proprietary powers necessary to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS, as provided in section 166.021(3), Florida Statutes, the governing body of each municipality in the state has the power to enact legislation concerning any subject matter upon which the state legislature may act, except when expressly prohibited by law; and

WHEREAS, Chapters 163 and 166 of the Florida Statutes provide for the City to regulate zoning and development through land development regulations; and

WHEREAS, the Florida Supreme Court has determined "[z]oning solely for aesthetic purposes is an idea whose time has come; it is not outside the scope of the police power" [*City of Lake Wales v. Lamar Advert. Ass'n of Lakeland, Florida*, 414 So. 2d 1030, 1032 (Fla. 1982); see also *Kuvin v. City of Coral Gables*, 62 So. 3d 625, 628 (3rd DCA 2010)];

WHEREAS, Objective 1.4 of the Future Land Use Element of the City's Comprehensive Plan provides that "[t]he City will enforce the procedures set forth in the Land Development Code for the elimination or reduction of land uses inconsistent with the character of the City and the future land uses designated in its Plan;" and

WHEREAS, Policy 1.4.1 of the Future Land Use Element of the City's Comprehensive Plan provides that "[t]he City shall restrict proposed development, which is inconsistent with the character of the community and will incorporate provisions for the elimination of non-conforming land uses into its land development regulations;" and

WHEREAS, Policy 1.2.3 of the Future Land Use Element of the City's Comprehensive Plan provides that "[t]he City shall use this Plan and its land development regulations to promote compatibility of adjacent land uses and reduce the potential for

nuisances;” and

WHEREAS, Objective 3.4 of the Housing Element of the City Comprehensive Plan provides that the City will “[i]ncorporate provisions in the land development regulations, which address structural and aesthetic improvement of existing housing; and

WHEREAS, the City Council finds that using Metal Buildings for residential use is inconsistent with the character of the community, aesthetically unacceptable to the City, and detrimental to property values; and

WHEREAS, the City has determined it is in the public interest to adopt this Ordinance pursuant to the City’s police and zoning powers to protect the health, safety and welfare of the public.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEXICO BEACH:

SECTION 1. From and after the effective date of this ordinance, Subsection A. of Section 2.02.02 of the Land Development Regulations of the City of Mexico Beach related to types of activities allowed under use categories is amended to read as follows (new text **bold and underlined**, deleted text ~~struckthrough~~):

A. Residential

1. The category of residential uses includes single-family dwellings, accessory apartment uses, multi-family dwellings in a variety of housing types, and modular homes, but specifically excludes mobile homes and recreational vehicles. (Recreational vehicle parks are considered commercial uses.)
2. While a district may be designated for residential use, it does not follow that any housing type (single-family, apartment, townhouse, etc.) is allowed. Certain areas are limited to one or more housing types in order to preserve the established character of the area. Refer to the table of density and dwelling unit types in Section 2.02.04 for regulations on housing types.
3. **Metal Buildings shall not be approved for residential use, meaning new Metal Buildings proposed for residential use are not permissible and Metal Buildings in existence before the effective date of this Ordinance in any zoning district or constructed for another use in any zoning district may not be converted to residential use. For the purposes of this paragraph, a “Metal Building” includes a preengineered or prefabricated building with a substantial amount of steel or other**

metal components, any building intended to be constructed from a kit that includes a substantial amount of steel or other metal building components, or any building that has metal materials or veneer visible on more than 10% of its exterior walls, porches, and other architectural features below the soffits of the building (ceiling surfaces, lights, and fixtures for window and doors shall not be counted toward the 10%). In the event that a property owner disagrees with the conclusion of the building official or City staff that a structure is a Metal Building pursuant to this paragraph, the property owner's application will be referred to the Planning and Zoning Board for evaluation and recommendation, and then forwarded to the City Council for action pursuant to 7.02.02 of these Land Development Regulations. In such event, the decision of the building official or City staff may be overturned only based on clear and convincing evidence that the structure does not meet the definition of a Metal Building or if the City Council concludes that the building under consideration is clearly residential in character and consistent with the character of nearby residential structures.

SECTION 2. The appropriate officers and agents of the City are authorized and directed to codify, include and publish in electronic format the provisions of this Ordinance within the Mexico Beach Land Development Regulations. Section numbers may be assigned and changed whenever necessary or convenient.

SECTION 3. This Ordinance shall take effect immediately upon passage.

INTRODUCED at the Regular Meeting of the City Council on the 13th day of June, 2017.

Adopted at the Regular Meeting of the City Council on the 11th day of July, 2017.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION 2017-07

A RESOLUTION RELATING TO THE PROCEDURE, AGENDAS, AGENDA DEADLINES, ORDER OF BUSINESS, AUTHORITY TO PLACE ITEMS ON AGENDA, CONDUCT OF MEETINGS, MINUTES, AND RELATED MATTERS PERTAINING TO WORKSHOPS, REGULAR AND SPECIAL MEETINGS OF THE CITY COUNCIL; PROVIDING FOR SEVERABILITY; AND, RECITING AN EFFECTIVE DATE.

WHEREAS, the City Council has determined that it is in the best interests of the people of the City of Mexico Beach, Florida that this ordinance be enacted, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF MEXICO BEACH, FLORIDA:

Section 1. In order to better organize and give adequate notice to the public of the various public meetings and gatherings the City Council enacts the following provisions that, subject to editorial discretion, will be added to Title III-Administration, Chapter 30- City Council, of the City Code.

Section 2. Section 30.01 Meetings and Workshops.

- (A) Regular Meetings - The City Council shall meet regularly the second Tuesday of each month at 6pm CST and at such times as it may prescribe by resolution on the fourth Tuesday of each month at 9am CST. All meetings shall be held at the Mexico Beach Civic Center, or as set forth in the meeting agenda pursuant to state law.
- ~~(B) Regular Workshops — The Council shall seek to meet in a workshop or special meeting on the first Tuesday, at 6 p.m, in order to prepare for the regular meeting and to discuss items to be placed on the regular meeting agenda. The Council shall also seek to meet in a workshop on the fourth Tuesday, at 6pm in order to work through issues and business before the Council.~~
- (C) Special meetings and workshops – Special meetings and workshops may be held on the call of the mayor or three (3) or more members of the Council. Emergency meetings may be held on the call of the mayor or three (3) or more members of Council.
- (D) Holidays - When the day for a regular meeting or workshop falls upon a day which is a legal holiday or election day in this state, the meeting shall be held the next Wednesday or as otherwise set by council.
- (E) Procedure and Meeting Records. The Council shall follow Roberts Rules of Order and determine its own order of business for workshops and special meetings and shall provide for keeping minutes of its proceedings. The record of minutes shall include only actionable items. The minute book shall be a public record. All meetings and workshops shall be recorded on video and the recordings shall be a public record. Draft minutes are not published until after Council review and corrections and changes are made by the Council at the pre-agenda workshop.
- (F) Any meeting of the Council may be continued or adjourned from day to day, or for more than one (1) day, but no adjournment shall be for a longer period than until the next regular meeting thereafter.

- (G) Except as permitted by state law, all meetings of the Council or any board shall be open to the public. A calendar of regular meetings and workshops shall be available on the City website, the civic center and the post office. Special meetings and workshops shall be posted within 24 hours of announcement providing 24 hours notice is available, or as soon as possible.

Section 30.02 Agendas, Order of Business and Procedure.

- (A) Call to Order - The mayor shall take the chair at the time appointed for the meeting and call the members of the Council to order. He or she shall preserve the order and decorum, decide all questions of order, unless appealed to the Council. In the absence of the mayor, the mayor pro tem is vested with like powers. If there is no presiding officer in attendance, the Council may elect a presiding officer for that meeting.
- (B) Order of Business - The order of all regular meetings of the Council should be transacted in the following order, unless the Council by a majority vote of the members present, shall suspend the rules regarding the order of business:
 - (1) Call to order;
 - (2) Invocation;
 - (3) Pledge of allegiance;
 - (4) Roll Call;
 - (5) Mayor's Comments;
 - (6) Council Comments;
 - (7) Citizens' comments;
 - (8) Consent agenda;
 - (9) Minutes of preceding meeting(s);
 - (10) Scheduled Appearances;
 - (11) Appointments;
 - (12) Planning and Zoning Items
 - (13) Ordinances;
 - (14) Resolutions;
 - (15) Other Business;
 - (16) Miscellaneous
 - (17) Department Reports/Action; and,
 - (18) Adjournment.
- (C) Addressing the Presiding Officer - Each member when the Council is convened and organized for business, when speaking, shall address the presiding officer.
- (D) Addressing Council - All persons wishing to address the Council must be first recognized by the Mayor or other presiding officer before any comments are made. After being recognized to speak, the speaker should come to the podium and state their name and address. Comments will be limited to three (3) minutes per speaker per item and all comments must be addressed to the agenda item currently under discussion. The comment time period may be extended by affirmative vote of the Council. No comments should be made from the audience seating area.
- (E) Consent Agenda - For the regular meeting, a portion of the agenda may be designated as a consent agenda and all items contained therein may be voted on en gross. The items on consent will be marked by an * on the agenda. A Council member may, without

discussion, state that he or she is voting in the affirmative on all consent items except certain ones which he or she will name by number. In such cases, the vote of the Council member(s) shall be recorded as a negative or abstention for the items named. However, prior to the vote on the consent agenda, any Council member may withdraw an item from the consent agenda so that it shall be debated and voted on individually. This shall in no way limit the legal right of a Council member to abstain according to law. The Mayor or presiding officer will ask for public comment on these items. If you wish to comment on an item on the consent agenda you should stand to be recognized by the Mayor or presiding officer.

- (F) Votes - No action of the Council shall be valid or binding unless adopted or approved by the affirmative vote of a majority of the members of the Council constituting a quorum when the action is introduced. A quorum of Council shall be three (3) or more members of Council. A two thirds (2/3) vote of the membership of the Council, or four (4) or more votes, is required to enact an emergency ordinance. Voting on all ordinances, except on procedural motions, shall be by roll call and the ayes and nays recorded in the minute book. (See Charter section 2.09.)
- (G) Regular Agenda - For all meetings and workshops, audience members wishing to address the Council on items on the agenda should do so after the item(s) of your interest are read by the Mayor or presiding officer. You must be recognized before you begin your comments. Once a motion is made on the item, the public comment period ends.
- (H) Required Public Hearing Matters - Public comment is welcome during these items subject to any limiting rules as may be required by law or adopted by Council.
- (I) Scheduled Appearances - For all meetings ~~and workshops~~, speakers who have made a timely request to the City Clerk will be placed on the meeting agenda and will be allocated seven (7) minutes to make comments to Council. A request to be placed on the meeting agenda shall be timely if made in writing prior to the deadline for the meeting agenda. Requests to appear must include the topic of discussion and is limited to business of the Council. Unscheduled speakers will only be allowed at the regular meeting during citizens' comments and will be allocated three (3) minutes to make comments. Council may extend the time for scheduled comments by consent or motion.
- (J) Disruptions and Misconduct - Those in the audience are asked to respect each speaker and disruptions during the speaker's comment period are prohibited. Comments should only be addressed to the Mayor and Council. Any person who, during the sitting of the Council assembled for and engaged in the study of, or the consideration of the affairs, interests, issues of the City, or the enactment of rules, regulations, resolutions, motions, or ordinances for the City, shall create any disturbance by any noises, conversations, gestures, acts, or conduct that interferes with the orderly considerations and deliberations of the Council, thus assembled, shall be asked and required to leave the meeting.
- (K) Dissents - Any Council member who strongly objects to any action voted on or taken by Council at a regular or special meeting may have his or her protest or dissent entered upon the Council record provided he or she files the protest or objection in writing to the City Clerk at the later of the next regular meeting or approval of the minutes for the next regular meeting following the date of passage of the item objected to.
- (L) Suspension of Rules - Any provision of these rules not governed by the charter may be temporarily suspended at any meeting by majority vote or unanimous consent. where the chair asks if there are any objections to the suspension of the rules. One or more

objections to consent will require that a counted vote be taken by ayes and nays and entered upon the record. If a vote is taken and there is a negative vote the rules shall not be suspended.

- (M) Explanations - If a motion has been voted on without discussion and a Council member feels that it is necessary to explain his or her vote, following the vote he or she may have up to five (5) minutes to give the public reasons for his or her vote. This shall not be construed as an opportunity to repeat discussion that has already taken place at the same meeting.
- (N) Anonymous Communications - Unsigned communications shall not be introduced in Council meetings.
- (O) Motions - For a motion to be properly considered and discussed by the Council, the motion must be made and then receive a second.
- (P) Filing Agenda Items - The Mayor, any Council member, City Administrator, or City Clerk shall have the right to place an item on the published agenda provided the same is filed with the City Clerk, as well as all supporting documentation, by-noon on the Thursday *immediately* preceding the regular Council meeting or workshop. The City Clerk or his/her designee shall prepare the published meeting agenda and packet for Council. Additional or miscellaneous agenda items may be considered by Council at its discretion and in accordance with state law for any workshop, but is not allowed for the regular meeting or special meetings. The published agenda and backup for regular meetings and workshops shall be posted on the City website, and posted at the civic center and the post office by 5pm on the Thursday immediately preceding the meeting or workshop. For special meetings or workshops, the agenda shall be posted as soon as it is known.

Section 3. All resolutions or parts of resolutions thereof, in conflict with the provisions of this resolution are hereby repealed in whole or in part to the extent of the conflict.

Section 4. Should any part of this Resolution be deemed invalid by a court of competent jurisdiction, the invalid parts shall be severed from the Resolution and the remaining parts shall not be affected thereby.

Section 5. This Resolution shall become effective upon passage.

INTRODUCED and ADOPTED at a regular meeting of the City Council on the 11th day of July, 2017.

CITY OF MEXICO BEACH, FLORIDA

William A. Cathey , Mayor

ATTEST:

Adrian Welle, City Clerk

RESOLUTION 2017-08

A RESOLUTION OF THE CITY OF MEXICO BEACH, FLORIDA,
SUPPORTING THE CITY APPLYING FOR FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION (FDEP) FUNDS TO CONTINUE
THE CITY EFFORTS IN BEACH RESTORATION

WHEREAS, the City of Mexico Beach desires to improve, repair, and beautify the City's beaches;
and

WHEREAS, the City of Mexico Beach desires to permit and improve the City of Mexico Beach public
beaches; so

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MEXICO BEACH, that the City of
Mexico Beach fully supports the application for funds and the City is willing to serve as the Grantee and
local sponsor for this project in apply for FDEP funding.

PASSED AND DULY ADOPTED by the City Council of the City of Mexico Beach on this 11th day of
July, 2015.

CITY OF MEXICO BEACH, FLORIDA

William A Cathey, Mayor

ATTEST:

Adrian Welle, City Clerk

CITY OF MEXICO BEACH

Request for Qualifications

HEALTH INSURANCE AGENT/AGENCY SERVICES

(with Option for including dental, vision and life insurance services)

RFQ No. 2017-2

201 Paradise Path, Mexico Beach FL 32456

850-648-5700

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CITY OF MEXICO BEACH

RFQ No. 2017-02

Health Insurance Agent/Agency Services

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CITY OF MEXICO BEACH

RFQ No. 2017-02

Health Insurance Agent/Agency Services

Advertisement for Request for Qualifications

The City of Mexico Beach ("City") is issuing a Request for Qualifications (RFQ) for an insurance agent/agency for group health insurance services. Responses must be submitted at City Hall, 201 Paradise Path, Mexico Beach, FL 32456, until 4:00 p.m., July 27, 2017. The RFQ may be downloaded from the City website at www.mexicobeachgov.com or picked up at City Hall.

Time is of the essence and any response received after 4:00 p.m. on July 27, 2017, whether by mail or otherwise, will be returned unopened. Proposers are responsible for ensuring their response to the RFQ is received by the deadline.

An original and six (6) copies of the response must be submitted in a sealed and marked envelope/package addressed to City of Mexico Beach, City Hall, 201 Paradise Path, Mexico Beach, FL 32456, Attn: Adrian Welle, City Clerk, and marked "RFQ No. 2017-02—Health Insurance Agent/Agency Services". All requests for additional information must be submitted in writing to the City Clerk at a.welle@mexicobeachgov.com, and should specifically include reference to RFQ No. 2017-02 in the subject line.

CITY OF MEXICO BEACH

RFQ No. 2017-02

Health Insurance Agent/Agency Services

I. INTRODUCTION

The City of Mexico Beach ("City") is seeking an insurance agent/agency to provide insurance services, to include consultation and strategic planning for, and design, negotiation and administration of, group health insurance. The agent/agency must have the expertise and capacity to provide products and services to meet the City's needs. Such expertise and capacity must be fully evident within the response provided and further verifiable through references. The City is requesting qualifications to ensure that our employees are continually offered the best benefits and services available. Interested insurance agents/agencies are requested to submit their credentials, qualifications and other information to assist the City in selecting the best qualified insurance agent/agency to meet the City's needs.

The City would like to receive, as an option, information on the Proposers' qualifications to provide services for dental, vision and life insurance.

The City of Mexico Beach has approximately 35 full-time employees.

Those agents/agencies responding will be referred to in this RFQ as Proposers. By submitting a response, the Proposer certifies that he/she has fully read and understands the RFQ and has full knowledge of the scope, nature and quality of work to be performed. The City expects Proposers to provide examples of, and commit to, proactive and aggressive pursuit of favorable plan/policy terms, conditions and pricing of health insurance coverage.

The successful Proposer will be asked to commence service upon selection.

II. RESPONSE INSTRUCTIONS

1- Submission of Response

- a. The City must receive your response, sealed and marked, by 4:00 pm, July 27, 2017, for the response to be considered. Confirmation of timely receipt of the response may be made by emailing the City Clerk at a.welle@mexicobeachgov.com before submittal closing time.
- b. The response must be clearly marked on the outside of the envelope/package with: RFQ No. 2017-02—Health Insurance Agent/Agency Services.
- c. The response must be submitted at the following address:

City of Mexico Beach
City Hall

CITY OF MEXICO BEACH

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PO Box 13425, Mexico Beach, FL 32410
Attn: Adrian Welle, City Clerk

d. Proposers must submit an original and six (6) copies of the response.

2-Content of Response

Response must include:

- a. Name of agent/agency, address of the headquarters' office, location of the office that will provide services to the City, and names of the primary and alternate contact persons and their contact information.
 - b. The background and ownership of the agent's organization or the agency, including years in business, description of the organizational form (e.g., partnership, professional association) and number of employees.
 - c. A list of employees who would work with the City, including a resume of each, their experience and tenure with the Proposer's organization, and the role each would serve in a relationship with the City.
 - d. A statement of the agent's/agency's qualifications, including a description of public entity client service experience in the last 5 years.
 - e. An explanation of the evaluation process the Proposer would use to determine the City's group insurance needs and the time-frame for completing the evaluation for the City's new fiscal year beginning October 1, 2017.
 - f. An explanation of the process the Proposer will use to elicit benefit and premium information from carriers for the City's new fiscal year beginning October 1, 2017, how that information will be delivered and explained to the City, and the timeline in which this information will be delivered.
 - g. An explanation of the service model the Proposer would use on an ongoing basis to provide his or her range of services to the City, including assistance with billing, enrollment and claims, and ongoing education on Health Reform, HIPAA, and state and federal laws.
 - h. A list of three (3) public entity client references with complete contact information.
 - i. A statement explaining the commission fee structure and administrative fees from carriers that would provide the remuneration for the requested services to the City. All possible sources of compensation should be addressed, including, but not limited to, direct or indirect compensation,
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current and future compensation, placement or administrative fees, contingent commissions, renewal commissions, services fee, and any other form of compensation.

j. A detailed description of the communication and enrollment process, including who handles the enrollment, who is responsible for explaining the plan(s), what information will be used during the enrollment process, and how new hires or terminations are processed.

k. A list of all health insurance carriers from which the Proposer is authorized to receive plan and premium quotes; a list of those insurance carriers' in-network providers (i.e., family physicians, specialists, hospitals, clinical labs, outpatient centers, etc.), and the providers' pharmacy and preventive health services.

l. A copy of all Florida insurance licenses currently held.

m. A statement of the amount of insurance maintained by the Proposer in the following lines: errors and omissions; general liability, automobile liability and workers' compensation.

n. Any additional resources or services available which may benefit the City.

OPTION—Response may include:

a. A statement that dental, vision and life insurance services can be provided by the Proposer.

b. Any information about dental, vision or life insurance services that would differ from the response provided in items c-j above.

b. A list of all dental, vision and life insurance carriers from which the Proposer is authorized to receive plan and premium quotes, and a list of those insurance carriers' in-network providers.

3- Inquiries

The City will receive written requests for clarification concerning the meaning or interpretations of the RFQ, up to five (5) work days prior to the submittal date. Proposers may contact the City Clerk by email at a.welle@mexicobeachgov.com. The email should contain "RFQ 2017-02" in the subject line. No other official or employee of the City is authorized to interpret any portion of this RFQ or give information as to the requirements of the RFQ in addition to what is contained in the written RFQ document.

Pursuant to section 287.057(23), F.S., Proposers or persons acting on their behalf may not contact, between the release of the RFQ and the end of the 72-hour period following the City posting a notice of intended selection, excluding Saturdays, Sundays, and state holidays, any official or

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employee of the City concerning any aspect of this RFQ, except in writing to the City Clerk. Violation of this provision may be grounds for rejecting a response.

4-Withdrawals

Proposers may withdraw their submittals by notifying the City Clerk at a.welle@mexicobeachgov.com in writing at any time prior to the deadline for submittal. Once opened, proposals become a record of the City and will not be returned to the Proposer.

III. PROCESS

1. Addenda

The City may record its response to inquiries and any supplemental instructions in the form of written addenda. The City may provide written addenda up to seven (7) calendar days before the date fixed for receiving the proposals. Proposers must contact the City to ascertain whether any addenda have been issued. Failure to do so could result in an unresponsive submittal. Any oral explanation given before the RFQ opening will not be binding.

2-Public Entity Crimes

Section 287.133, F.S., mandates no award will be made to any person or affiliate identified on the Department of Management Services' "Convicted Vendor List". This list consists of persons and affiliates who are disqualified from public contracting and the purchasing process because they have been found guilty of a public entity crime. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

By signing and submitting the Bid documents, the submitting agency attests that they have not been placed on the "Convicted Vendor List" or found guilty of a public entity crime.

3-Costs

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Health Insurance Agent/Agency Services

Neither the City nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Request for Qualifications.

4-Public Records

Upon selection of an agent/agency, or thirty (30) days after opening, whichever occurs first, submitted responses become "public records" and are subject to disclosure consistent with Chapter 119, Florida Statutes. Document files may be examined during normal working hours by appointment. If a Proposer believes that any portion of their response is confidential and/or proprietary, the Proposer must invoke the exemptions to disclosure provided by law in their response to the RFQ. The Proposer must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary and the specific legal authority of the asserted exemption. All material that qualifies for exemption from Chapter 119 must be submitted in a separate envelope, clearly identified with name and the RFQ number marked on the envelope.

5-Rights and Privileges

Rights and privileges granted by the City shall not be assigned or transferred in any manner whatsoever without written approval of the City Council. At all times during the term of the contract, any selected agent shall act as an independent agent.

6- Code of Ethics

If any Proposer violates or is a party to a violation of the code of ethics of the City of Mexico Beach or the State of Florida with respect to this proposal, such Proposer may be disqualified from performing the work described in this proposal or from furnishing the goods or services for which the proposal is submitted and shall be further disqualified from submitting any future proposals for work, goods or services for the City of Mexico Beach.

7-Disclosure and Disclaimer

Any action taken by the City in response to proposals made pursuant to this RFQ or in making any award or failure or refusal to make any award pursuant to such proposals, or in any cancellation of award, or in any withdrawal or cancellation of this RFQ, either before or after issuance of an award, shall be without any liability or obligation on the part of the City or their advisors. In its sole discretion, the City may withdraw this RFQ either before or after receiving proposals, may accept or reject proposals, and may accept proposals which deviate from the RFQ. In its sole discretion, the City may determine the qualifications and acceptability of any party or parties submitting proposals in response to this RFQ.

8-Non-Collusion

By submission of a response, Proposer certifies that their response is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a Proposal for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud.

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IV. SELECTION METHOD

1-Acceptance

The City reserves the right to accept or reject any or all submittals, with or without cause, to waive technicalities, to negotiate or not negotiate with and/or interview or not interview any or all Proposers, or to accept the proposal which, in its sole judgment, best serves the interest of the City.

2-Evaluation

The submittals will be evaluated using the criteria established to determine which submittal best meets the needs of the City. However, nothing herein will prevent the City from assigning work to any agent/agency deemed responsive and responsible. The City may also determine that it will be desirable to conduct interviews with top ranking agent/agencies. However, the City reserves the right to qualify a Proposer with or without an interview process.

3-Selection

The City will announce the names of all Proposers' whose responses were received timely. This will be done beginning at 4:05 p.m., July 27, 2017. The City Council members will separately evaluate the responses and then direct staff to schedule a public meeting(s) for Proposer interviews or for discussion on the evaluation, or both.

Evaluation Criteria

Qualifications/Experience/Resources

1. Demonstrated qualifications
2. Experience in relevant areas
3. Quality of client references
4. Account staffing (as reflected in experience, professional qualifications and designations of assigned personnel); location(s) of office(s) directly servicing City account
5. Any issues or concerns regarding the Proposer's experience or ability to provide the services

Skills and Services

1. Strategy for acquiring health insurance and communicating with Council, including meeting needed time frames for acquisition in 2017
 2. Quality and range of carriers represented
 3. Quality and range of plan to ensure consistent servicing of the account (service model)
 4. Claims administration (including billing issues, enrollment issues and employee claim assistance)
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5. Advisory services (including new insurance trends and technical issues).

Other

1. Quality of the response/ability to communicate in writing
 2. A demonstrated understanding of the operations and needs of the City of Mexico Beach
 3. Creativity and presentation of innovative ideas or approaches or additional services beneficial to the City
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MEXICO BEACH POLICE DEPARTMENT

Chief Anthony Kelly
JUNE 2017

The Mexico Beach Police Department responded to a total of **353** calls for service. Along with Building and Business **3682** security checks, Traffic stops during the past **30** day

Arrests	12	Traffic Citations	34	Traffic Warnings	28
Traffic Stops	89	Distressed Swimmer	01	Welfare Checks	02

Veh Accident W/Injury	01	Veh Accident W/No Injury	10	Burglary	02
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Abandoned Vehicle	01	Disturbance Verbal	01	Hit and Run Call	01
Suspicious Person	04	Drunk/ Intoxicated Person	03	Information/Public Service Reports	46
Gas Leak	01	DUI	03	Juvenile calls	05
Aid other agency	08	Domestic Violence	02	Lost Property Calls	01
Alarms(Buis/Resid)	03	Drug Offense	01	Medical/Sick/Injured	15
Assault/Battery	01	Disturbance Physical	01	Medical Life Threden	01
Animal Complaints	01	Fraud/Creditcard	01	Mental Illness Calls	01
Follow up reports	05	Highway Obstruction	02	Trespass/Unwanted	04
Beach Ordinance	03	Fire Works	04	Noise Complaint's	07
Missing Juvenile	01	Found/Recovered Pro	04	Reckless Driving	01
Criminal Mischief	01	Suspicious Vehicle	04	Unverified 911	04
Civil Issues	01	Medical-Overdose	02	NCIC/FCIC	01
Disabled Vehicle	01	Harass/Threat Calls	01	Theft Reports	09

NOTES

*Missing Juvenile was located with in ten minutes. She was on the beach walking with the Father.



MEXICO BEACH POLICE DEPARTMENT

Chief Anthony Kelly
JUNE 2017

THEFT REPORTS

Sunglasses \$200. Value, property returned declined charges.

LNT

800 Hwy 98. Items have been located

814 Hwy 98, declined charges

Box taken from porch \$40. Value. (No suspect info)

408 7th St. Theft of money, property.

1701 Hwy 98 Burglary, Theft of a hand gun,\$1400.

Paradise Shores property value \$ 1800.

Theft of Credit Card (GCSO case).

Chief Anthony Kelly
Mexico Beach Police Department

Monthly Report

Jun-17

Utilities Department

34	Locates
1	Rereads/Gulf County
17	Read in Read Out
11	Service Line Repair
3	New Installation
67	Field Maintenance (meter boxes, degreasing, weed trimming, etc.)
19	Customer Service (check readings, check for leaks, locate meter, etc.)
7	Turn Offs
11	Reconnects
13.36	Million gallons of water used
0.445	Max Daily Usage
0.513	Daily Avg.
208	Lift Stations checked for the month (26 lift stations checked 8 times each)

Public Works Departments

4	Field Maintenance
11	Beach Cleaning
2	Beach Raking

Canal Department

We dredged the 26th and the 27th for the month of June.

Sanitation Department

Waste Pro- lbs / tons

New Incinerator Operation- 449,280 lbs / 224.64 tons

Total Weight for May 2017: 449,280 - Total Weight for May 2016: 408,160



**City of Mexico Beach
Financial Report FY 2016/2017
Month Ended May 31, 2017**

Unaudited – Intended for Management Purposes Only

GENERAL FUND AT-A-GLANCE

Category	Budget	YTD Actual	% To Date	% Prior Year
Revenues	\$3,348,358	\$3,444,575.11	102.87%	25.63%
Expenditures	\$3,348,358	\$3,870,172.31	115.58%	22.33%
Revenues Over Expenditures	\$0	-\$425,597.20		

GENERAL FUND REVENUES

General Fund Revenues for the month ended May FY 17 were \$3,734,223.73. Last year's revenues for the month were \$2,512,888.45; \$1,221,335.28 more than FY 16 collected revenues.

GENERAL FUND EXPENDITURES

General Fund expenditures for the month ended April FY 17 were \$4,921,906.66 and FY 16 expenditures were \$2,822,502.18 a difference of \$2,099,404.48. The breakdown of expenses for FY 17 is: \$893,098.19 personnel costs, \$901,081.56 in operating costs, and \$3,069,572.11 in capital.

Description	Fiscal Year 2016 Budget	Fiscal Year 2017 Budget	2016 Actual	2017 Actual
Revenue				
Property Taxes	\$1,684,316	\$1,795,615	\$1,598,653.74	\$1,777,639.83
Other Taxes	\$373,372	\$312,749	\$202,157.98	\$229,027.04
Licenses & Permits	\$36,500	\$42,000	\$28,865.59	\$35,111.02
Intergovernmental Revenue	\$5,070,605.28	\$3,002,340	\$528,688.05	\$1,493,784.04
Charges for Services	\$66,325	\$103,351	\$40,835.87	\$46,068.37
Fines & Forfeitures	\$2,000	\$2,000	\$5,288.30	\$3,347.24
Miscellaneous Revenue	\$112,500	\$118,500	\$108,398.92	\$149,246.19
Other Sources	\$1,817,971.01	\$1,763,981	\$0	\$0
Revenue Total	\$9,163,589.29	\$7,140,536	\$2,512,888.45	\$3,734,223.73
Expense				
Personal Services	\$1,389,025	\$1,429,742	\$800,204.84	\$893,098.19
Operating Expenditures	\$1,294,461.01	\$1,264,514	\$387,536.62	\$901,081.56
Capital Outlay Expenditures	\$6,090,088.28	\$4,151,244	\$1,542,633.49	\$3,069,572.11
Debt Service	\$118,575	\$118,017	\$92,127.23	\$58,154.80
Other Sources	\$268,000	\$213,335	\$0	\$0
Expense Total	\$9,160,149.47	\$7,176,852	\$2,822,502.18	\$4,921,906.66

*Items will be confirmed during audit

Cash Account	
General Fund Operating	\$383,341
General Fund Reserve	\$1,002,927
Canal Reserve	\$983,116
Paving & Maintenance	\$525,676
Utility Tax Fund	\$668,771
Parks & Recreation Impact Fees	\$48,614
Police Impact Fees	\$18,206
Fire/ESU Impact Fees	\$91,383
Water Operating	\$33,103
Water Impact Fee	\$198,025
Sewer Operating	\$228,065
Sewer Impact Fee	\$946,168
Sanitation Operating	\$134,322

Summary

This report is based on detail information produced by the City Clerk's Office. If you would like additional information, or have any questions about this report, please call 648-5700, Adrian Welle.

2017 Building Permits

2016 2015 2014 2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Total	Total	Total	
New House	4	5		1	3	7							20	29	25	19	8
Duplex													0	1	2	0	0
Triplex					1								1	0	1	0	0
HVAC	3	5	12	2	5	3							30	53	63	46	28
Roof	6	10	6	5	7	6							40	64	55	48	54
Siding													0	2	3	2	4
Electric	4	5	4	5	8	4							30	61	56	44	34
Plumbing	1	3	3	4	3	3							17	46	36	26	12
Storage Shed	1		1	1	3								6	10	8	5	4
Cell Antenna													0	1	1	1	0
Screen Enclosure													0	0	4	3	4
Demolition				1	2								3	7	2	4	4
Kitchen Remodel													0	0	2	0	0
Carport/Garage	1		1										2	7	2	3	2
Door		1											1	3	5	2	2
Porch				2									2	1	0	5	2
Gas													0	0	1	0	0
Stair Replace													0	2	1	2	0
Security System													0	0	1	0	1
Renovation	1												1	5	5	8	6
Reinspection		3											3	3	2	0	0
Seawall	2					1							3	2	1	2	0
Boat House													0	0	1	2	0
Boat Cover													0	0	0	2	1
Boat Lift													0	0	2	1	1
Dock, Steps													0	2	1	1	0
Pool				2	1								3	8	3	1	3
Pool Heater													0	0	0	0	1
Soffit													0	0	1	0	0
Fire Safety													0	1	1	2	1
Windows/Siding		1			3	1							5	8	2	11	10
Addition		2											2	4	1	2	1
Deck			1	1	2								4	3	2	5	5
Sign													0	0	1	1	1
Bathroom													0	2	1	0	0
Awnings		1											1	4	1	0	1
Sewer		1	1			1							3	0	0	3	0
Replace Shower													0	0	0	1	0
Pole Barn		1			1								2	3	0	1	3
Foundation	1												1	4	0	2	0
Garage Repair													0	0	0	1	0
Police Modular													0	0	0	1	0
Telecom Repair													0	0	0	1	0
Septic Abandon													0	0	0	2	0
Pergola													0	0	0	0	2
Elevator													0	1	0	0	0
Cover Stoop													0	0	0	1	0
Commercial													0	1	0	0	0
Amended Permit					1								1	0	1	0	0
	24	38	29	24	40	26	0	0	0	0	0	0	181	338	294	261	195