

**City Council Workshop**  
**Tuesday, February 23, 2016**  
**Civic Center 105 N. 31<sup>st</sup> Street**

**Mayor Tom Bailey**

**Councilwoman Mary Blackburn**  
**Councilwoman Linda Albrecht**

**Councilwoman Tanya Castro**  
**Councilman Jeff Tendler**

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Mayor Bailey called the Workshop to order at 6:00 pm.

1. Tree City USA- Lou Shepherd

Lou Shepherd of the Florida Forest Service presented the Tree City USA program to the City Council. He provided an overview of the program and a brief presentation. Mr. Shepherd will leave the necessary application documents with Administrator Smigielski to fill out if the City is interested.

2. Ordinance 634 Civic Center- City Clerk

City Clerk Welle presented the council with a drafted ordinance to enact a fee and guidelines for the use of the Civic Center. Discussion ensued on rates and alcohol use. City Clerk Welle will make the requested changes and bring the ordinance back at the Pre Agenda Workshop.

3. City Policies

City Administrator Smigielski presented to the council drafts of a Financial Policy, Investment Policy and Capital Improvement Policy. Council will review the policies and offer feedback to Mr. Smigielski.

4. Request for Farmers Market- Mrs. Blackburn

Mrs. Blackburn spoke to the council about a request from the Mexico Beach Special Events Committee for an exemption of the peddler's license requirements for the vendors participating in a monthly Farmer's and Craft Market at Sunset Park. The item has been placed on the regular meeting agenda for an exemption.

5. Flood Management (NFIP)- City Administrator

City Administrator Smigielski updated the council that they council needs to repeal the current flood plain ordinance and adopt the federal ordinance by May 31, 2016. Mr. Smigielski stated that staff will begin working with the agencies to get this process completed.

6. Hwy 98 Banners- Mrs. Albrecht

Mrs. Albrecht updated the council on the discussions happening in the CDC regarding potential signs and banners throughout the City. She further stated where the CDC would like to place signs and also questioned if the City could change the name of Municipal Park. She further asked about replacing City limit signs and the boat ramp sign. Lastly, she informed the council that Duke Energy has given their approval on placing banners on the Duke Energy poles and the CDC is pursuing ideas for banners.

#### 7. Impact Fee's- City Administrator

City Administrator Smigielski informed the council that the state may be changing the laws as they relate to impact fees. Mr. Smigielski recommended if the Council is interested in doing a rate study on the impact fees that they hire a firm to do a study. Mr. Tendler volunteered to do the study for us using the old study methodology.

#### 8. City Hall

Mayor Bailey presented a building plan he found on a website where you can buy the architectural plans for a new building. Discussion ensued on the offer on the Foley Property. Mr. Tendler updated the council on discussion that he has been having with a modular company for a lower price. Mrs. Albrecht informed the council that she has been talking to a metal building company, she further requested that a special workshop be called just to discuss City Hall. Discussion ensued.

#### 9. Miscellaneous

City Clerk Welle updated the council on an issue regarding the City Fishing Licenses relating to fishing on the pier and canal. Discussion ensued. Mr. Welle will further work in finding a solution.

Mayor Bailey stated that he attended a sewer meeting and met the new sewer superintendent.

Mrs. Blackburn asked if there was any way to bid out bathrooms at the boat ramp. Mr. Smigielski has requested a meeting with the St Joe Company to discuss ideas for the boat ramp.

Mr. Smigielski spoke to the council about the internet speed at City Hall. He has asked if he needs council approval to enter into an agreement for increasing the internet speed or if he can just do it.

Mrs. Blackburn asked the City limit sign and when it will be moved. Public Works Director Hall stated that it is a DOT issue.

Mrs. Blackburn asked for an update on the records management plan. Mr. Welle stated they are moving forward and a plan is coming soon.

Mrs. Albrecht spoke about yard debris and stated some of the areas are starting to look trashy, she would like to request the City keep working on that.

Mrs. Albrecht also stated the east pavilion of Sunset Park needs to be spruced up and needs a good paint job.

Mrs. Castro spoke about the 7<sup>th</sup> street Park and the walking path. She stated that the walking path has a dip and it needs to be fixed.

Discussion was held on the metal recycling. Mr. Hall stated that he is searching for an old dumpster to use for recycling.

**Meeting adjourned at 9:12pm**

**By:** \_\_\_\_\_  
**Mayor Tom Bailey**

**Attest:** \_\_\_\_\_  
**Adrian Welle, City Clerk**