

City Council Regular Meeting
Tuesday, March 27, 2018 9:00 AM
Civic Center 105 N. 31st St.

Mayor William A. Cathey
Councilman Bill McGlothlin
Councilwoman Linda Albrecht
Councilman Jerry Wallace
Councilman Rex Putnal

=====

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMENT

COUNCIL COMMENTS

CITIZEN COMMENTS

CONSENT AGENDA

MINUTES

***March 13, 2018 – City Council Regular Meeting**

(Items denoted by * are on consent agenda and will be considered simultaneously by the Mayor and Council.)

SCHEDULED APPEARANCES

1. Dewberry

ORDINANCES

First Reading

Ordinance 692

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA AMENDING THE APPROPRIATION OF FUNDS OF THE BUDGET FOR THE FISCAL YEAR 2017-2018, FOR THE PURPOSE OF PROVIDING FUNDS FOR THE GENERAL FUND AND CREATING A FIRE FUND AND PROVIDING AN EFFECTIVE DATE.

- a. Motion to read Ordinance 692 by title only.

**City Council Regular Meeting
Tuesday, March 27, 2018 9:00 AM
Civic Center 105 N. 31st St.**

Ordinance 693

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA AMENDING THE APPROPRIATION OF FUNDS OF THE BUDGET FOR THE FISCAL YEAR 2017-2018, FOR THE PURPOSE OF PROVIDING FUNDS FOR THE GENERAL FUND, FIRE FUND AND SANITATION FUND AND PROVIDING AN EFFECTIVE DATE.

- a. Motion to read Ordinance 693 by title only.

OTHER BUSINESS

1. Fire Truck Financing- City Clerk
2. Economic Development- City Administrator
3. Miscellaneous

DEPARTMENT REPORTS AND ACTIONS

Police Chief – Chief Anthony Kelly

Emergency Services/Fire Chief- Danny Simmons

Department of Public Works – Philip Hall

City Clerk- Adrian Welle

City Administrator – Mell Smigielski

ANNOUNCEMENTS

ADJOURNMENT

**City Council Regular Meeting
Tuesday, March 13, 2018 6:00 PM
Civic Center 105 N. 31st Street**

Present:

**Mayor William A. Cathey
Councilman Rex Putnal
Councilwoman Linda Albrecht
Councilman Jerry Wallace
Councilman Bill McGlothlin**

Also Present:

**Mell Smigielski, City Administrator
Adrian Welle, City Clerk
Police Chief Anthony Kelly
Fire Chief Danny Simmons
Public Works Director Philip Hall**

Mayor Cathey called the meeting to order at 6:00 p.m.

No comments were heard.

Motion by Mr. Putnal and seconded by Mr. Wallace to approve the minutes from the February 27, 2018 regular council meeting. Motion carried unanimously.

Jeff Brittain of Dewberry Preble Rish provided an update to the council on the sand bypass and beach restoration project. Mr. Brittain also spoke about the TAP Grant application, Alternate Water Source project and paving and storm water projects.

Police Chief Kelly gave his report for the month of February to the council. Chief Kelly also reminded the public that they cannot unlock vehicles for residents that lock their keys in their vehicles.

Emergency Services Director/Fire Chief Simmons provided an update to the council regarding station improvements.

Public Works Director Hall provided his monthly report to the council.

City Clerk Adrian Welle provided the financial report for the month ending January 31, 2018.

City Administrator Mell Smigielski provided his update to the council of the events of the last month. Mr. Smigielski also spoke about leave no trace pickup that will be beginning soon, Mr. Smigielski asked the council if they wished to request financial assistance from the CDC for assistance with the expense this year. Council stated to go ahead and ask the CDC for assistance.

Council discussion regarding the beach vendor ordinance and whether or not it was ready for a first reading. Mr. Smigielski informed the council and the public of what the specific changes from the last reading of the ordinance.

City Council Regular Meeting
Tuesday, March 13, 2018 6:00 PM
Civic Center 105 N. 31st Street

Ordinance 688

AN ORDINANCE OF THE CITY OF MEXICO BEACH, FLORIDA PROHIBITING BUSINESSES FROM OPERATING ON THE BEACH WITHOUT A BEACH VENDING PERMIT; PROVIDING AN EXCEPTION FOR BUSINESSES MEETING SPECIFIED CONDITIONS; PROVIDING DEFINITIONS; PROVIDING BEACH VENDING PERMIT APPROVAL PROCESS; PROVIDING PERMISSIBLE LOCATIONS FOR ACTIVITIES CONDUCTED UNDER A BEACH VENDING PERMIT; PROVIDING PERMISSIBLE ACTIVITIES UNDER A BEACH VENDING PERMIT; PROHIBITING HEAVY WOODEN LOUNGER STYLE CHAIRS ON THE BEACH AFTER SEPTEMBER 30, 2018; PROVIDING A LIMITED EXCEPTION TO LEAVE NO TRACE FOR HOLDERS OF BEACH VENDING PERMITS; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

- a. Motion by Mr. McGlothlin and seconded by Mrs. Albrecht to read Ordinance 688 by title only. Motion carried 4-1, with Mr. Putnal voting no.

City Administrator Smigielski spoke to the council about accessory structures and that the planning and zoning board recommended no approval of any changes to the current ordinance. Discussion of the council ensued. Comments were heard from the public regarding accessory structures, both for and against changing the land development regulations. Further discussion of the council ensued on how to proceed with the issues regarding accessory structures.

The topic of accessory structures will be tabled until a further date.

Motion by Mr. McGlothlin and seconded by Mr. Putnal to approve the purchase of 8-6 yard dumpsters and 4-4 yard dumpsters using the \$14,505 from the sale of the old garbage truck. Motion carried unanimously.

Motion by Mrs. Albrecht and seconded by Mr. Putnal to purchase a new Fire Truck in the amount of \$248,432

City Administrator Smigielski presented an application to be appointed as an alternate to the planning and zoning board. The applicant is a current City

**City Council Regular Meeting
Tuesday, March 13, 2018 6:00 PM
Civic Center 105 N. 31st Street**

employee and to avoid conflict with ethics, the applicant did contact the Florida Commission on Ethics that stated it would not be a conflict. Mr. Smigielski recommended appointment of Laura Metcalf to the Planning and Zoning Board as an alternate.

Discussion of the board ensued with concerns regarding employees serving on boards. Mr. Wallace and Mrs. Albrecht preferred waiting until the employee's retirement in a few months.

Motion by Mr. McGlothlin and seconded by Mr. Putnal to appoint Laura Metcalf as an alternate to the Planning and Zoning Board. Motion carried 3-2 with Mrs. Albrecht and Mr. Wallace voting no.

Mrs. Albrecht spoke to the council about potentially installing a walking bridge at Parker Park. Projected costs of the project would be around \$100,000. Mrs. Albrecht stated she would like to ask the CDC for assistance. Discussion of the council ensued. Mrs. Albrecht will meet with CDC and see how much they would be willing to contribute.

Mrs. Wallace made a motion to adjourn the meeting and Mr. McGlothlin seconded.

The meeting adjourned at 7:32 p.m.

By: _____
Mayor William A. Cathey

Attest: _____
Adrian Welle, City Clerk

ORDINANCE NO. 692

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA AMENDING THE APPROPRIATION OF FUNDS OF THE BUDGET FOR THE FISCAL YEAR 2017-2018, FOR THE PURPOSE OF PROVIDING FUNDS FOR THE GENERAL FUND AND CREATING A FIRE FUND AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mexico Beach, Florida adopted its FY 2017-2018 budget on September 25, 2017.

WHEREAS, the City Council of the City of Mexico Beach, Florida approved a Special Fire Assessment on February 13, 2017.

WHEREAS, it is desired to amend said approved budget and create a separate Fire Fund

WHEREAS, the City Council has determined that it is in the best interests of the people of the City of Mexico Beach that this ordinance be enacted, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF MEXICO BEACH, FLORIDA:

The FY 2017-2018 general fund budget be updated from \$3,075,515 to \$2,858,899 with a decrease in revenues and expenses as shown in Attachment A.

The FY 2017-2018 fire fund budget be created with a balance of \$846,977 in revenues and expenses as shown in Attachment A.

This ordinance shall become effective as provided by law.

INTRODUCED at the Regular Meeting of the City Council on the 27th day of March, 2018. Adopted at the Regular Meeting of the City Council on the 24th day of April, 2018.

CITY OF MEXICO BEACH, FLORIDA

William A. Cathey, Mayor

ATTEST:

Adrian Welle, City Clerk

Revenue Budget		Beginning		Amended		Difference
430-343-3430	Fire Assessment Fee	\$	-	\$	639,927.00	\$ 639,927.00
430-343-3432	MSTU Funds	\$	-	\$	15,000.00	\$ 15,000.00
	FROM GENERAL FUND	\$	-	\$	192,050.00	\$ 192,050.00
001-342-2001	MSTU Funds	\$	15,000.00	\$	-	\$ (15,000.00)
001-311-3111	Ad Valorem Taxes	\$	2,019,297.00	\$	1,827,247.00	\$ (192,050.00)
Expense Budget						\$ -
430-536-1200	Salaries	\$	-	\$	288,556.00	\$ 288,556.00
430-536-1300	Volunteer Salaries	\$	-	\$	73,000.00	\$ 73,000.00
430-536-2100	Taxes	\$	-	\$	27,659.00	\$ 27,659.00
430-536-2200	Retirement	\$	-	\$	67,147.00	\$ 67,147.00
430-536-2300	Health Insurance	\$	-	\$	102,137.00	\$ 102,137.00
430-536-2400	Workers Compensation	\$	-	\$	39,345.00	\$ 39,345.00
430-536-3100	Professional Service	\$	-	\$	19,000.00	\$ 19,000.00
430-536-4000	Travel	\$	-	\$	750.00	\$ 750.00
430-536-4100	Communications	\$	-	\$	17,500.00	\$ 17,500.00
430-536-4300	Utilities	\$	-	\$	10,000.00	\$ 10,000.00
430-536-4500	Insurance	\$	-	\$	4,913.00	\$ 4,913.00
430-536-4600	Repairs & Maintenance	\$	-	\$	15,000.00	\$ 15,000.00
430-536-4700	Printing	\$	-	\$	3,375.00	\$ 3,375.00
430-536-4800	Promotional Activities	\$	-	\$	1,000.00	\$ 1,000.00
430-536-4900	Other Current Charges	\$	-	\$	2,000.00	\$ 2,000.00
430-536-5100	Office Supplies	\$	-	\$	1,500.00	\$ 1,500.00
430-536-5200	Operating Supplies	\$	-	\$	9,000.00	\$ 9,000.00
430-536-5210	Uniforms	\$	-	\$	8,000.00	\$ 8,000.00
430-536-5220	Fuel & Lubricants	\$	-	\$	12,500.00	\$ 12,500.00
430-536-5400	Books, Pubs and Memberships	\$	-	\$	17,000.00	\$ 17,000.00
430-536-6200	Buildings	\$	-	\$	72,000.00	\$ 72,000.00
430-536-6400	Machinery and Equipment	\$	-	\$	24,000.00	\$ 24,000.00
430-536-7100	Prinicpal	\$	-	\$	31,595.00	\$ 31,595.00
001-522-1200	Salaries	\$	34,133.00	\$	-	\$ (34,133.00)
001-522-1300	Volunteer Salaries	\$	74,400.00	\$	-	\$ (74,400.00)
001-522-2100	Taxes	\$	8,303.00	\$	-	\$ (8,303.00)
001-522-2200	Retirement	\$	13,891.00	\$	-	\$ (13,891.00)
001-522-2300	Health Insurance	\$	20,006.00	\$	-	\$ (20,006.00)
001-522-2400	Workers COmpensation	\$	11,220.00	\$	-	\$ (11,220.00)
001-522-4000	Travel	\$	750.00	\$	-	\$ (750.00)
001-522-4100	Communications	\$	3,500.00	\$	-	\$ (3,500.00)
001-522-4300	Utilities	\$	2,500.00	\$	-	\$ (2,500.00)
001-522-4500	Insurance	\$	4,913.00	\$	-	\$ (4,913.00)
001-522-4600	Repairs & Maintenance	\$	15,000.00	\$	-	\$ (15,000.00)
001-522-4800	Promotional Activities	\$	1,000.00	\$	-	\$ (1,000.00)
001-522-4900	Other Current Charges	\$	2,000.00	\$	-	\$ (2,000.00)
001-522-5100	Office Supplies	\$	1,500.00	\$	-	\$ (1,500.00)
001-522-5200	Operating Supplies	\$	9,000.00	\$	-	\$ (9,000.00)
001-522-5210	Uniforms	\$	1,000.00	\$	-	\$ (1,000.00)
001-522-5220	Fuel & Lubricants	\$	12,500.00	\$	-	\$ (12,500.00)
001-522-5400	Books, Pubs and Memberships	\$	1,000.00	\$	-	\$ (1,000.00)

ORDINANCE NO. 693

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA AMENDING THE APPROPRIATION OF FUNDS OF THE BUDGET FOR THE FISCAL YEAR 2017-2018, FOR THE PURPOSE OF PROVIDING FUNDS FOR THE GENERAL FUND, FIRE FUND AND SANITATION FUND AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mexico Beach, Florida adopted its FY 2017-2018 budget on September 25, 2017.

WHEREAS, it is desired to amend said approved budget.

WHEREAS, the City Council has determined that it is in the best interests of the people of the City of Mexico Beach that this ordinance be enacted, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF MEXICO BEACH, FLORIDA:

The FY 2017-2018 general fund budget be updated from \$2,858,899 to \$3,029,399 with an increase in revenues and expenses as shown in Attachment A.

The FY 2017-2018 fire fund budget be updated from \$846,977 to \$875,082 with an increase in revenues and expenses as shown in Attachment A.

The FY 2017-2018 sanitation fund budget be updated from \$756,553 to \$771,038 with an increase in revenues and expenses as shown in Attachment A.

This ordinance shall become effective as provided by law.

INTRODUCED at the Regular Meeting of the City Council on the 27th day of March, 2018. Adopted at the Regular Meeting of the City Council on the 24th day of April, 2018.

CITY OF MEXICO BEACH, FLORIDA

William A. Cathey, Mayor

ATTEST:

Adrian Welle, City Clerk

Revenue Budget		Beginning	Amended	Difference				
001-381-3850	Transfer In	\$ 130,000.00	\$	225,500.00	\$	95,500.00	Pier Schematic/Channel Marker Move/Fish cleaning	
430-334-3341	Fire Grant	\$ -	\$	28,105.00	\$	28,105.00	SCBA Grant	
001-334-3358	DEO		\$	25,000.00	\$	25,000.00	Comp Plan	
410-364-3640	Sale of Surplus Property	\$ -	\$	14,505.00	\$	14,505.00	Dumpsters	Transfer In:
001-334-3344	FRDAP Municipal Park	\$ -	\$	50,000.00	\$	50,000.00	Municipal Park	<i>Pier Fund</i> \$ 40,000.00
	TOTAL				\$	213,110.00		<i>Canal Fund</i> \$ 7,500.00
	Expense Budget				\$	-		<i>Boat Launch Fund</i> \$ 48,000.00
001-572-6210	Improvements O/T Buildings	\$ 111,000.00	\$	151,000.00	\$	40,000.00	Pier Schematic	\$ 95,500.00
001-543-6300	Improvements O/T Buildings	\$ 30,000.00	\$	37,500.00	\$	7,500.00	Channel Marker Move	
430-536-6400	Machinery and Equipment	\$ 24,000.00	\$	52,105.00	\$	28,105.00	SCBA Grant	
001-515-4900	Other Current Charges	\$ 10,000.00	\$	35,000.00	\$	25,000.00	Comp Plan Review	
410-534-6400	Machinery and Equipment		\$	14,505.00	\$	14,505.00	Dumpsters	
001-572-6400	Machinery and Equipment	\$ -	\$	98,000.00	\$	98,000.00	Cooler/Pole Barn/ Municipal Park	
	TOTAL				\$	213,110.00		

Fire Truck Financing Options

Bank Loan 3.66% first 5 years, Even with WSJP for the final 5

	Annual Payment		Total Interest		Total Paid
3.66%	\$ 29,700.00	\$	48,605.00	\$	297,037.00
4.95%	\$ 31,548.00	\$	67,041.00	\$	315,473.00

Self Finance Utilizing General Fund Reserves
Reserve Balance: \$1,002,927.18

	Annual Payment		Interest paid to GF		Total Paid
2.50%	\$ 28,104.00	\$	32,604.00	\$	281,036.00
3.00%	\$ 28,788.00	\$	39,433.00	\$	287,865.00
3.50%	\$ 29,484.00	\$	46,365.00	\$	294,797.00
4.00%	\$ 30,180.00	\$	53,398.00	\$	301,830.00
4.50%	\$ 30,900.00	\$	60,533.00	\$	308,965.00

The Fire Budget has budgeted \$31,595 per year for debt payments

at 4.5%	Reserve Balance		Payment		Debt remaining	Reserves will fund
Initial	\$ 754,495.18	\$	30,900.00	\$	308,965.00	2.94 Months
2018	\$ 785,395.18	\$	30,900.00	\$	278,065.00	3.06 Months
2019	\$ 816,295.18	\$	30,900.00	\$	247,165.00	3.19 Months
2020	\$ 847,195.18	\$	30,900.00	\$	216,265.00	3.31 Months
2021	\$ 878,095.18	\$	30,900.00	\$	185,365.00	3.43 Months
2022	\$ 908,995.18	\$	30,900.00	\$	154,465.00	3.55 Months
2023	\$ 939,895.18	\$	30,900.00	\$	123,565.00	3.67 Months
2024	\$ 970,795.18	\$	30,900.00	\$	92,665.00	3.79 Months
2025	\$ 1,001,695.18	\$	30,900.00	\$	61,765.00	3.91 Months
2026	\$ 1,032,595.18	\$	30,900.00	\$	30,865.00	4.03 Months
2027	\$ 1,063,460.18	\$	30,865.00	\$	-	4.15 Months